



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

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Approved by the Village of Maple Park  
Board of Trustees on 04/06/21.

## BOARD OF TRUSTEES MEETING MINUTES TUESDAY, MARCH 2, 2021 7 p.m. MAPLE PARK CIVIC CENTER 302 WILLOW STREET, MAPLE PARK

### 1. CALL TO ORDER

President Curtis called the meeting to order at 7:00p.m.

### 2. PLEDGE OF ALLEGIANCE

President Curtis led the board and attendees in the Pledge of Allegiance.

### 3. ROLL CALL/QUORUM ESTABLISHED

President Curtis asked for a roll call to establish quorum. Those answering present were Village President Kathleen Curtis, Trustee Kris Dalton, Trustee Suzanne Fahnestock, Trustee Brandon Harris, Trustee Christopher Higgins, Trustee Christian Rebone, Trustee Jen Ward.

Also present were Village Administrator Dawn Wucki-Rossbach, Public Works Director Lou Larson, Village Treasurer Cheryl Aldridge, Village Attorney Jess Harrill, Village Engineer Jeremy Lin, and Village Clerk Terri D'Amato.

Members of the public in attendance are included on the sign in sheet.

4. **PUBLIC COMMENTS** – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings”* *handout. Please complete a speaker request form and submit it to the Village Clerk. You may also send an email to [villageclerk@villageofmaplepark.com](mailto:villageclerk@villageofmaplepark.com) in advance of the meeting. The Village Clerk will read such comments during the Public Comment portion of the meeting.*

None heard.

### 5. PROCLAMATIONS

### 6. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

#### CONSENT AGENDA – OMNIBUS VOTE

*All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.*

#### a) Approval of Board Minutes

- Village Board Meeting – February 2, 2021
- Committee of the Whole Meeting – February 16, 2021

- b) Acceptance of Cash and Investment Report as of January 31, 2021
- c) Approval of Bills Payable and Manual Check Register #801

ACCOUNTS PAYABLE:	<u>\$26,085.58</u>
MANUAL CHECKS:	<u>\$812.27</u>
TOTAL:	<u><u>\$26,897.85</u></u>

- e) Approval of Travel, Meals, Lodging for Elected Officials /Employees  
  
None

**Motion by Trustee Harris with 2<sup>nd</sup> by Trustee Rebone to approve Consent Agenda items a.) through e.) On a roll call vote Trustee Ward, Trustee Rebone, Trustee Higgins, Trustee Harris, Trustee Fahnestock, Trustee Dalton voted yes. Motion carried.**

**7. FINANCIAL REPORT**

President Curtis asked if there were any questions regarding the financial reports presented by Treasurer Aldridge. Hearing none, moved to next agenda item.

**8. LEGAL REPORT**

President Curtis asked if there were any questions for the legal staff in attendance. Hearing none, moved to the next agenda item.

**9. VILLAGE ADMINISTRATOR REPORT**

Final reminder letter was sent to the property owner of 18663 County Line Road for their special use permit that is set to expire on March 31, 2021.  
Baseball field application was received for the use of the baseball diamonds. The bathrooms will not be available, but Certificate of Liability insurance and waivers for all participants will be necessary prior to use. Discussion regarding the waiver of the rental fees was held, with board consensus favoring the waiver for this organization.  
Rezoning of the property at 505 Main Street was received, and is scheduled to go before the Plan Commission for discussion and decision.  
Planning & Zoning application was received for the property at 19381 County Line was received. Will also go before the Plan Commission once the additional plat of subdivision is received.  
Emergency Preparedness Disaster Plan update is in process.

**10. POLICE DEPARTMENT REPORT**

President Curtis asked if there were any questions for the Police Department. Hearing none, moved to the next agenda item.

**11. PUBLIC WORKS REPORT**

Trustee Higgins thanked Director Larson and his staff for the work they did cleaning out the drains to avoid flooding from the rapid snow melt.

Director Larson thanked Mike Miller and Chief Stiegemeier for their assistance in plowing and ensuring the roads were clear of any parked cars. Thanked President Curtis for her assistance in getting the word out about no parking on snow routes and keeping the fire hydrants clear of snow.

**12. ENGINEERING REPORT**

Well #4 work has been completed and is now back in service.  
EPA Inspection was done last week and no issues were reported.

**13. OLD BUSINESS**

**14. NEW BUSINESS**

**A. CONSIDERATIONS**

**B. MOTIONS**

**15. RESOLUTIONS**

**A. RESOLUTION 2021-06 A RESOLUTION APPROVING THE REVISED MAPLE PARK TAX INCREMENT FINANCE (TIF) DISTRICT POLICY**

*This Resolution adopts the revised TIF District Policy which reflects an update to the General Improvements Assistance Grant application process.*

**Motion by Trustee Higgins with 2<sup>nd</sup> by Trustee Ward to adopt Resolution 2021-06/A Resolution Approving the Revised Maple Park Tax Increment Finance (TIF) District Policy. On a roll call vote Trustee Dalton, Trustee Fahnstock, Trustee Harris, Trustee Higgins, Trustee Rebone, Trustee Ward voted yes. Motion carried.**

**16. ORDINANCES**

**A. ORDINANCE 2021-02 AN ORDINANCE EXTENDING SUSPENSION OF CERTAIN DEVELOPMENT CONTRIBUTIONS (CASH CONTRIBUTIONS FOR PARK LAND ACQUISITION) UNTIL JUNE 30, 2021**

*This Ordinance extends the suspension of Park Land Impact Fees from April 30, 2021 until June 30, 2021*

Trustee Rebone wanted to reiterate the plan and reason for the temporary suspension of the contributions, to encourage development and to be competitive with neighboring communities.

**Motion by Trustee Rebone with 2<sup>nd</sup> by Trustee Harris to approve Ordinance 2021-02 An Ordinance Extending Suspension of Certain Development Contributions (Cash Contributions for Park Land Acquisition (Until June 30, 2021. On a roll call vote**

**Trustee Ward, Trustee Rebone, Trustee Higgins, Trustee Harris, Trustee Fahnestock, Trustee Dalton voted yes. Motion carried.**

**B. ORDINANCE 2021-03 AN ORDINANCE APPROVING AND ADOPTING THE MAPLE PARK TIF DISTRICT GENERAL IMPROVEMENTS ASSISTANCE GRANT PROGRAM**

*This Ordinance approves and incorporates the adoption of the TIF General Improvements Assistance Grant Program into the Village Policy.*

**Motion by Trustee Higgins with 2<sup>nd</sup> by Trustee Harris to approve Ordinance 2021-03/An Ordinance Approving and Adopting the Maple Park TIF District General Improvements Assistance Grant Program. On a roll call vote Trustee Dalton, Trustee Fahnestock, Trustee Harris, Trustee Higgins, Trustee Rebone, Trustee Ward voted yes. Motion carried.**

**17. VILLAGE PRESIDENT REPORT**

President Curtis reminded everyone of the Fire District Referendum on the ballot at the next consolidated election, and encouraged everyone to vote in favor.

March 10<sup>th</sup> at 7:00p.m. is Meet the Candidate's Night at the Civic Center.

Continuation of the Fiscal Year 2021-2022 Budget discussion will be held at the next Committee of the Whole meeting.

Staff appraisals and evaluations are being completed by Administrator Wucki-Rossbach.

Working on a possible flat rate. Further discussion will be had at the next Committee of the Whole meeting.

**18. TRUSTEE REPORT**

Trustee Rebone – Suggested having a discussion regarding the compensation for the Village President and Village Trustees at the next Committee of the Whole. Suggested removing all compensation for elected officials.

Trustee Harris – Thanked Administrator Wucki-Rossbach for her assistance in the UNC forms.

Trustee Ward – Thanked everyone for their help in getting the gym back open for the residents.

**19. EXECUTIVE SESSION**

**Purchase or Lease of Real Property 5ILCS 120/2 (C) 5**

*“The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired”*

**Motion by Trustee Harris with 2<sup>nd</sup> by Trustee Dalton to move to Executive Session under 5ILCS 120/2 (c) 5 to discuss the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.**

**On a roll call vote Trustee Dalton, Trustee Fahnestock, Trustee Harris, Trustee Higgins, Trustee Rebone, Trustee Ward voted yes. Motion carried.  
Moved to Executive Session at 7:20p.m.**

Motion by Trustee Fahnestock with 2<sup>nd</sup> by Trustee Rebone to return to regular session. On a roll call vote Trustee Dalton, Trustee Fahnestock, Trustee Harris, Trustee Higgins, Trustee Rebone, Trustee Ward voted yes. Motion carried.  
Returned to regular session at 8:02p.m.

Roll call upon return to regular session:

President Curtis, Trustee Kris Dalton, Trustee Suzanne Fahnestock, Trustee Brandon Harris, Trustee Christopher Higgins, Trustee Christian Rebone, Trustee Jen Ward. Also present were Village Administrator Dawn Wucki-Rossbach and Village Clerk Terri D'Amato.

## **20. ADJOURNMENT**

Having no further business before the board, motion by Trustee Rebone with 2<sup>nd</sup> by Trustee Dalton to adjourn. Motion carried by voice vote.

Meeting adjourned at 8:04p.m.

Respectfully submitted,

Terri D'Amato  
Village Clerk