



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

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Approved by the Village of Maple Park  
Board of Trustees on 09/07/21.

## BOARD OF TRUSTEES MEETING MINUTES TUESDAY, AUGUST 3, 2021 7:00 p.m. MAPLE PARK CIVIC CENTER 302 WILLOW STREET, MAPLE PARK

### 1. CALL TO ORDER

President Fahnestock called the regular meeting of the Board of Trustees to order at 7:00 p.m. Trustee Simon arrived at 7:02 p.m.

### 2. PLEDGE OF ALLEGIANCE

President Fahnestock led everyone in the Pledge of Allegiance.

### 3. ROLL CALL/QUORUM ESTABLISHED

President Fahnestock asked for a roll call to establish a quorum.

Members answering present were President Fahnestock, Trustee Groezinger, Trustee Peloso, Trustee Rebone, and Trustee Speare. Trustee Simon arrived at 7:02 p.m. Trustee Ward was absent.

Also present were Village Administrator Dawn Wucki-Rosbach, Public Works Director Lou Larson, Police Chief Dean Stiegemeier, Village Attorney Kevin Buick, Village Accountant Cheryl Aldridge, and Village Clerk Catherine Miller. Village Engineer Jeremy Lin was absent.

Members of the public present are found on the meeting sign in sheet.

President Fahnestock confirmed a quorum was established.

### 4. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk. You may also send an email to [villageclerk@villageofmaplepark.com](mailto:villageclerk@villageofmaplepark.com) in advance of the meeting. The Village Clerk will read such comments during the Public Comment portion of the meeting.*

\*Kimberly Martin spoke to the Board about the road closure for Fun Fest and about her concern of adequate parking.

\*Jennifer Wells spoke about her concern of the road closure for Fun Fest and about the clean up of fences put up by the event.

\*Alyssa Berry, Manager at Lodi Tap House, discussed the road closure set up and provided a map for anyone who was concerned or had questions.

\*Village Clerk Catherine Miller read an e-mail sent in by Dee Baenziger.

**5. PRESENTATION OF CERTIFICATE OF APPRECIATION TO OFFICER MATTHEW W. MACULAN FROM ALLIANCE AGAINST INTOXICATED MOTORISTS**

Police Chief Dean Stiegemeier presented a Certificate of Appreciation to Officer Matthew W. Maculan from Alliance Against Intoxicated Motorists.

**6. MOTION TO APPROVE CONSENT AGENDA/ADDITIONS-DELETIONS**

**CONSENT AGENDA – OMNIBUS VOTE**

*All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.*

- a) Approval of Board Minutes
  - Special Board Meeting – June 3, 2021
  - Village Board Meeting – July 6, 2021
  - Committee of the Whole Meeting – July 20, 2021
- b) Acceptance of Cash and Investment Report as of June 30, 2021.
- c) Approval of Bills Payable and Manual Check Register #806

ACCOUNTS PAYABLE:	<u>\$63,520.58</u>
MANUAL CHECKS:	<u>\$826.85</u>
TOTAL:	<u><u>\$64,347.43</u></u>

- d) Approval of Travel, Meals, Lodging for Elected Officials /Employees
  - Metro West Legislative Barbecue – Meal and Meeting on June 24, 2021 for Dawn Wucki-Rossbach, \$30 for Metro West (included on August 3, 2021 warrant list).

**Motion by Trustee Speare with 2<sup>nd</sup> by Trustee Rebone to approve the Consent Agenda items a) through d) as presented. On a roll call vote Trustee Groezinger, Trustee Peloso, Trustee Rebone, Trustee Simon, and Trustee Speare voted yes. Motion carried.**

**7. FINANCIAL REPORT**

President Fahnestock asked if there were any questions on the Financial Report submitted by Treasurer Aldridge. Hearing no other questions, moved to the next agenda item.

**8. LEGAL REPORT**

President Fahnestock asked if there were any questions for Attorney Buick. Hearing no other questions, moved to the next agenda item.

## **9. VILLAGE ADMINISTRATOR REPORT**

Administrator Wucki-Rossbach let the Board know that Census Bureau redistricting information will be released on August 16<sup>th</sup>. The Board was reminded that OMA certificates are due August 16<sup>th</sup>. Civic Center landscaping will be done the week of August 23<sup>rd</sup>, the week before Fun Fest.

## **10. POLICE DEPARTMENT REPORT**

Chief Stiegemeier announced his plan to retire at the end of 2021 and will help with finding and interviewing of a new Chief of Maple Park.

## **11. PUBLIC WORKS REPORT**

Director Larson reported Maple Park had an 8-inch water main break which has since been repaired. Blowers have been down at the wastewater treatment plant, but working on repairing them.

## **12. ENGINEERING REPORT**

Engineer Lin – Absent.

## **13. OLD BUSINESS**

None

## **14. NEW BUSINESS**

### **A. CONSIDERATIONS**

None

### **B. MOTIONS**

1. Motion to approve the penalty write offs through November 2021 for Account #0090017300

**Motion by Trustee Rebone with 2<sup>nd</sup> by Trustee Speare to approve the penalty write offs through November 2021 for Account #0090017300. On a roll call vote Trustee Groezinger, Trustee Peloso, Trustee Rebone, Trustee Simon, and Trustee Speare voted yes. Motion carried.**

2. Motion to Host a Village sponsored Flu Shot Clinic, contingent upon a Patient Registration System being in place

**Motion by Trustee Peloso with 2<sup>nd</sup> by Trustee Simon to host a Village sponsored Flu Shot Clinic, contingent upon a Patient Registration System being in place. On a roll call vote Trustee Groezinger, Trustee Peloso, Trustee Rebone, Trustee Simon, and Trustee Speare voted yes. Motion carried.**

3. Motion to approve fee waiver for Fun Fest Bean Bag and Softball Tournaments

**Motion by Trustee Simon with 2<sup>nd</sup> by Trustee Peloso to approve fee waiver for Fun Fest Bean Bag and Softball Tournaments. On a roll call vote Trustee Groezinger, Trustee Peloso, Trustee Rebone, Trustee Simon, and Trustee Speare voted yes. Motion carried.**

4. Motion to approve a fee waiver for Mr. Matt Humm for the use of the McAdams Shed as a Labor Day Potato Booth from September 4 to September 6, 2021

**Motion by Trustee Speare with 2<sup>nd</sup> by Trustee Peloso to approve a fee waiver for Mr. Matt Humm for the use of the McAdams Shed as a Labor Day Potato Booth from September 4 to September 6, 2021. On a roll call vote Trustee Groezinger, Trustee Peloso, Trustee Rebone, Trustee Simon, and Trustee Speare voted yes. Motion carried.**

## 15. RESOLUTIONS

- A. **RESOLUTION 2021-12 – A RESOLUTION PROVIDING FOR THE APPOINTMENT OF CATHERINE MILLER AS VILLAGE CLERK**

*This Resolution appoints a new Village Clerk per Municipal Code.*

**Motion by Trustee Groezinger with 2<sup>nd</sup> by Trustee Simon to approve Resolution 2021-12 appointing a new Village Clerk per Municipal Code. On a roll call vote Trustee Groezinger, Trustee Peloso, Trustee Redbone, Trustee Simon, and Trustee Speare voted yes. Motion carried.**

- B. **RESOLUTION 2021-13 – A RESOLUTION APPROVING THE TEMPORARY STREET CLOSURE OF VILLAGE STREETS FOR A HOMECOMING PARADE**

*This Resolution approves the street closures needed in order for the 2021 Kaneland High School District Homecoming Parade to take place on September 29, 2021*

**Motion by Trustee Peloso with 2<sup>nd</sup> by Trustee Simon to approve the street closures needed in order for the 2021 Kaneland High School District Homecoming Parade to take place on September 29, 2021. On a roll call vote Trustee Groezinger, Trustee Peloso, Trustee Redbone, Trustee Simon, and Trustee Speare voted yes. Motion carried.**

**C. RESOLUTION 2021-14 – A RESOLUTION APPROVING THE TEMPORARY STREET CLOSURE OF VILLAGE STREETS FOR FUN FEST**

*This Resolution approves the street closures needed for Fun Fest to take place. Street closures may begin as early as September 3 and end at 12:00 Noon on September 7, 2021*

**Motion by Trustee Peloso with 2<sup>nd</sup> by Trustee Simon to approve the street closures needed for Fun Fest to take place. Street closures may begin as early as September 3 and end at 12:00 Noon on September 7, 2021. On a roll call vote Trustee Groezinger, Trustee Peloso, Trustee Redbone, Trustee Simon, and Trustee Speare voted yes. Motion carried.**

**D. RESOLUTION 2021-16 – A RESOLUTION APPROVING THE TEMPORARY STREET CLOSURE OF VILLAGE STREETS FOR FALL IN THE STIX**

*This Resolution approves the street closures needed in order for Fall in the Stix to take place on Saturday, October 16, 2021*

**Motion by Trustee Simon. No 2<sup>nd</sup> by Trustees. Motion Failed, No votes.**

**E. RESOLUTION 2021-17 - A RESOLUTION DESIGNATING THE VILLAGE RESIDENT AS THE VILLAGE'S AUTHORIZED REPRESENTATIVE AND THE VILLAGE ADMINISTRATOR AS THE CONTACT PERSON FOR THE ILLINOIS NON-ENTITLEMENT UNIT (NEU) AMERICAN RESCUE PLAN ACT (ARPA) PROCESS AND THAT THE VILLAGE ACCEPTS ARPA FUNDS**

*This Resolution designates the Village President as the Authorized Representative and the Village Administrator as the Contact Person for the Illinois ARPA Process and that the Village accepts ARPA Funds.*

**Motion by Trustee Rebone with 2<sup>nd</sup> by Trustee Peloso to designates the Village President as the Authorized Representative and the Village Administrator as the Contact Person for the Illinois ARPA Process and that the Village accepts ARPA Funds. On a roll call vote Trustee Groezinger, Trustee Peloso, Trustee Rebone, Trustee Simon, and Trustee Speare voted yes. Motion carried.**

**16. ORDINANCES**

None

**17. SWEARING IN**

- Village Clerk Catherine Miller

Catherine Miller was sworn in as Village Clerk by Village President Suzanne Fahnestock.

**18. NEW BUSINESS - CONTINUED**

**A. MOTIONS – CONTINUED**

1. Motion to add Village Clerk Catherine Miller to Signatory to Village Bank Accounts

**Motion by Trustee Simon with 2<sup>nd</sup> by Trustee Speare to add Village Clerk Catherine Miller to Signatory to Village Bank Accounts. On a roll call vote Trustee Groezinger, Trustee Peloso, Trustee Rebone, Trustee Simon, and Trustee Speare voted yes. Motion carried.**

**19. VILLAGE PRESIDENT REPORT**

Village President Fahnestock Reported that the Fun Fest invited the board to be in the Fun Fest parade. President Fahnestock submitted Board Member names to the parade coordinator.

**20. TRUSTEE REPORT**

Speare wanted to verify the name of the park at the end of Willow for safety reasons. Village Administrator Dawn Wucki-Rossbach said she will research and get back to the Board.

**21. EXECUTIVE SESSION**

**Setting of a Sale Price 5 ILCS 5/120/2(c)(6)**

**Motion by Trustee Groezinger with 2<sup>nd</sup> by Trustee Peloso to move to Executive Session to discuss Setting of a Sale Price 5 ILCS 5/120/2(c)(6). On a roll call vote Trustee Groezinger, Trustee Peloso, Trustee Rebone, Trustee Simon, and Trustee Speare voted yes. Motion carried.**

Moved to Executive Session at 7:36 p.m.

**Motion by Trustee Peloso with 2<sup>nd</sup> by Trustee Rebone to return to Regular Session. On a roll call vote Trustee Groezinger, Trustee Peloso, Trustee Rebone, Trustee Simon, Trustee Speare, and Trustee Ward voted yes. Motion carried.**

Return to Regular Session at 7:42 p.m.

**22. RESOLUTIONS - CONTINUED**

**F. RESOLUTION 2021-15 – A RESOLUTION AUTHORIZING THE SALE OF SURPLUS REAL ESTATE LOCATED AT 110 SUMMER STREET IN THE VILLAGE OF MAPLE PARK, ILLINOIS**

*This Resolution determines that the Village-owned property at 110 Summer Street is considered surplus and that Staff may sell the property.*

**G. Motion by Trustee Speare with 2<sup>nd</sup> by Trustee Rebone to authorize the sale of surplus real estate located at 110 SUMMER STREET IN THE VILLAGE OF MAPLE PARK, ILLINOIS. On a roll call vote Trustee Groezinger, Trustee Peloso, Trustee Rebone, Trustee Simon, and Trustee Speare voted yes. Motion carried.**

### **23. ADJOURNMENT**

Having no further business before the Board, motion by Trustee Rebone with 2<sup>nd</sup> by Trustee Groezinger to adjourn. Motion carried by voice vote.

Meeting adjourned at 7:45 p.m.

Respectfully submitted,

Catherine Miller  
Village Clerk