



Village of Maple Park

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Approved by the Village of Maple
Park Board of Trustees on 10/05/21.

**BOARD OF TRUSTEES MEETING MINUTES
TUESDAY, SEPTEMBER 7, 2021
7:00 p.m.
MAPLE PARK CIVIC CENTER
302 WILLOW STREET, MAPLE PARK**

1. CALL TO ORDER

President Fahnestock called the regular meeting of the Board of Trustees to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

President Fahnestock led everyone in the Pledge of Allegiance.

3. ROLL CALL/QUORUM ESTABLISHED

President Fahnestock asked for a roll call to establish a quorum.

Members answering present were President Fahnestock, Trustee Groezinger, Trustee Peloso, Trustee Speare, and Trustee Ward. Trustee Rebone and Trustee Simon were absent.

Also present were Village Administrator Dawn Wucki-Rossbach, Public Works Director Lou Larson, Police Chief Dean Stiegemeier, Village Attorney Jess Harrill, Village Engineer Jeremy Lin, and Deputy Clerk Cheryl Aldridge.

Special guest Jennifer Martinson of Lauterbach & Amen, LLP was also in attendance.

Members of the public present are found on the meeting sign in sheet.

President Fahnestock confirmed a quorum was established.

- 4. PUBLIC COMMENTS** – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk. You may also send an email to villageclerk@villageofmaplepark.com in advance of the meeting. The Village Clerk will read such comments during the Public Comment portion of the meeting.*

None

5. PRESENTATION OF THE AUDIT – LAUTERBACH & AMEN, LLP

Jennifer Martinson, a representative from Lauterbach and Amen was present to present the audit to the Board of Trustees. She briefly went over the unmodified opinion. She also directed the Board to the management discussion and analysis.

6. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

a) Approval of Board Minutes

- Village Board Meeting – August 3, 2021
- Committee of the Whole – August 17, 2021
- Special Board Meeting – August 17, 2021
- Special Board Meeting – August 19, 2021

b) Acceptance of Cash and Investment Report as of July 31, 2021

c) Approval of Bills Payable and Manual Check Register #807

ACCOUNTS PAYABLE:	<u>\$36,042.93</u>
MANUAL CHECKS:	<u>\$1,498.97</u>
TOTAL:	<u>\$37,541.90</u>

d) Approval of Travel, Meals, Lodging for Elected Officials /Employees

- Metro West Fundraiser – Meal included with event on July 22, 2021 for Dawn Wucki-Rossbach, \$125.00 for Metro West (included on September 7, 2021 warrant list).

Motion by Trustee Speare with 2nd by Trustee Ward to approve the Consent Agenda items a.) through d.) as presented. On a roll call vote Trustee Groezinger, Trustee Peloso, Trustee Speare, and Trustee Ward voted yes. Trustee Rebone and Trustee Simon were absent. Motion carried.

7. FINANCIAL REPORT

President Fahnstock asked if there were any questions on the Financial Report submitted by Treasurer Aldridge. Trustee Peloso asked a question regarding an invoice. Hearing no additional questions, moved to the next agenda item.

8. LEGAL REPORT

President Fahnestock asked if there were any questions for Attorney Harrill. Hearing no questions, moved to the next agenda item.

9. VILLAGE ADMINISTRATOR REPORT

Administrator Wucki-Rossbach updated the Board on a discussion that she had with the Fire Chief regarding the need for an ice sled and boat for rescues at Memorial Park. He will do some research on an ice sled and a boat as well as some research on the crosswalk that the Village is looking to have installed near the Fire Station. She also discussed the crosswalk with Engineer Lin to begin the work that will need to be done. She has been working on the Police Chief search and is waiting for a response from the Village President and Personnel Liaison on the Community Survey. Once that approval has been received, the survey will be posted. She also let the Board know that there will be a Flu Shot Clinic on Friday, September 17, 2021 from Noon until 6 p.m., people can just walk in and receive a shot.

10. POLICE DEPARTMENT REPORT

Chief Stiegemeier updated the Board on the events of the Labor Day Fun Fest Weekend. It was a busy weekend, but he thanked the bars for their cooperation.

11. PUBLIC WORKS REPORT

Director Larson updated the Board on the events of the Labor Day Fun Fest Weekend. There was also a brief discussion of water coming in at the American Legion building.

12. ENGINEERING REPORT

Engineer Lin updated the Board on the items he has been working on. He has been looking at the upcoming potential projects and the general maintenance he has been working on.

13. OLD BUSINESS

None

14. NEW BUSINESS

A. CONSIDERATIONS

None

B. MOTIONS

1. Motion to Approve FY 2020-2021 Audit

Motion by Trustee Groezinger with 2nd by Trustee Ward to approve FY 2020-2021 Audit. On a roll call vote Trustee Groezinger, Trustee Peloso, Trustee Speare, and Trustee Ward voted yes. Trustee Rebone and Trustee Simon were absent. Motion carried.

15. RESOLUTIONS

A. RESOLUTION 2021-19 AUTHORIZING THE VILLAGE PRESIDENT TO ENTER INTO AN AGREEMENT WITH BLACKBOARD, INC. FOR THE RENEWAL OF THE AGREEMENT FOR GOVERNMENT UNLIMITED EMERGENCY AND OUTREACH MESSAGING SERVICES

This Resolution allows the Village President to extend/renew the current contract with Blackboard Connect for emergency messaging services.

Motion by Trustee Speare with 2nd by Trustee Peloso to approve Resolution 2021-19 authorizing the Village President to enter into an agreement with Blackboard, Inc. for the renewal of the agreement for Government unlimited emergency and outreach messaging services. On a roll call vote Trustee Groezinger, Trustee Peloso, Trustee Speare, and Trustee Ward voted yes. Trustee Rebone and Trustee Simon were absent. Motion carried.

B. RESOLUTION 2021-20 DESIGNATING FREEDOM OF INFORMATION OFFICER FOR THE VILLAGE

This Resolution appoints the Village Administrator as the FOIA Officer until a new Village Clerk is appointed.

Motion by Trustee Speare with 2nd by Trustee Peloso to approve Resolution 2021-20 designating Freedom of Information Officer for the Village. On a roll call vote Trustee Groezinger, Trustee Peloso, Trustee Speare, and Trustee Ward voted yes. Trustee Rebone and Trustee Simon were absent. Motion carried.

16. ORDINANCES

None

17. VILLAGE PRESIDENT REPORT

President Fahnestock reported that the Fun Fest weekend was a lot of fun. She thanked the Staff and the Chief that worked on the event.

18. TRUSTEE REPORT

Trustee Groezinger thanked the Chief for keeping the Board updated on the watermain break during Dawn's absence. She appreciated his updates.

19. EXECUTIVE SESSION

Purchase or Lease of Real Property 5ILCS 120/2 (C) 5

"The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired"

Motion by Trustee Speare with 2nd by Trustee Groezinger to move to Executive Session to discuss Purchase or Lease of Real Property under 5ILCS 120/2 (C) 5. On a roll call vote Trustee Groezinger, Trustee Peloso, Trustee Speare, and Trustee Ward voted yes. Trustee Rebone and Trustee Simon were absent. Motion carried.

Moved to Executive Session at 7:20 p.m.

Motion by Trustee Groezinger with 2nd by Trustee Speare to return to Regular Session. On a roll call vote Trustee Groezinger, Trustee Peloso, Trustee Speare, and Trustee Ward voted yes. Trustee Rebone and Trustee Simon were absent. Motion carried.

Return to Regular Session at 7:36 p.m.

20. ADJOURNMENT

Having no further business before the Board, motion by Trustee Ward with 2nd by Trustee Speare to adjourn. Motion carried by voice vote.

Meeting adjourned at 7:36 p.m.

Respectfully submitted,

Cheryl Aldridge
Deputy Clerk