



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Website: <http://www.villageofmaplepark.org>

Approved by the Board of
Trustees on March 07, 2023

**BOARD OF TRUSTEES MEETING MINUTES
TUESDAY, FEBRUARY 7, 2023
7:00 p.m.
MAPLE PARK CIVIC CENTER
302 WILLOW STREET, MAPLE PARK**

1. CALL TO ORDER

President Fahnestock called the regular meeting of the Board of Trustees to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

President Fahnestock led everyone in the Pledge of Allegiance.

3. ROLL CALL/QUORUM ESTABLISHED

President Fahnestock asked for a roll call to establish a quorum.

Village Deputy Clerk Cheryl Aldridge called the roll call and the following Board Members were present President Suzanne Fahnestock, Trustee Tonia Groezinger, Trustee Hillary Joy, Trustee JT Peloso, Trustee David Simon, Trustee Cliff Speare, and Trustee Jen Ward.

Also present were Police Chief David Krull, Director of Public Works Lou Larson, Village Attorney Kevin Buick, Village Engineer Jeremy Lin, and Deputy Clerk Cheryl Aldridge.

Members of the public present are found on the meeting sign in sheet.

President Fahnestock confirmed a quorum was established.

- 4. PUBLIC COMMENTS** – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk. You may also send an email to villageclerk@villageofmaplepark.com in advance of the meeting. The Village Clerk will read such comments during the Public Comment portion of the meeting.*

Legion Commander Chris Rebone on behalf of the American Legion, expressed the Legion’s appreciation for the TIF Grant reported it would be utilized for the electrical system upgrades that would be scheduled when the weather permitted. He invited the Village trustees and all others to the Special Olympics Roast Beef dinner scheduled on February 25th from 5 to 8. He reported they had tripled the anticipated head count and the baskets for this popular event had something for all ages. Lastly, Mr. Rebone reported The Polar Plunge is scheduled on March 5th at the Fire Department the plunge would begin at noon and then everyone was invited back to the American Legion for chicken parmesan sandwiches.

5. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

A. Approval of Board Minutes

- Board of Trustees Meeting – January 3, 2023
- Committee of the Whole Meeting – January 17, 2023
- Special Meeting – Planning & Zoning Commission Training – January 21, 2023

B. Receive and File – None

C. Acceptance of Cash and Investment Report as of December 31, 2022

D. Approval of Bills Payable and Manual Check Register #824

ACCOUNTS PAYABLE:	<u>\$63,759.93</u>
MANUAL CHECKS:	<u>1,317.86</u>
TOTAL:	<u>\$65,077.79</u>

E. Approval of Travel, Meals, Lodging for Elected Officials /Employees

- Director of Public Works Lou Larson - 2022 Suburban Building Officials Conference (SBOC) Annual Business Meeting and Holiday Luncheon on December 9, 2022 for a total of \$40 (included on American Bank & Trust Payment on January 31, 2023 warrant list as a manual check to American Bank & Trust)
- Village Clerk - The Municipal Clerks of Illinois Winter Seminar – Meeting and Meal on January 26 and 27, 2023 for \$70.00 (included on American Bank & Trust VISA Payment on January 31, 2023 warrant list)

Motion by Trustee Speare with 2nd by Trustee Groezinger to approve the Consent Agenda items A.) through E.) as presented. On a roll call vote Trustee Groezinger, Trustee Joy, Trustee Peloso, Trustee Simon, Trustee Speare, and Trustee Ward voted yes. Motion carried.

6. FINANCIAL REPORT

President Fahnestock asked if there were any questions on the Financial Report submitted by Treasurer Aldridge. Hearing no questions, moved to the next agenda item.

7. LEGAL REPORT

President Fahnestock asked if there were any questions on the Legal Report submitted by Attorney Buick. Hearing no questions, moved to the next agenda item.

8. POLICE DEPARTMENT REPORT

Police Chief Krull distributed the department's service call report during the meeting and acknowledged January's service calls were average for this time of year. He reported he would be reviewing and making modifications to the Adjudication Proposal.

Police Chief Krull acknowledged Maple Park's Police Department was again the #1 Fundraiser in the State of for the Special Olympics. Reporting he would be going to Bloomington this Friday, February 10, 2023 for retrieval of this Recognition. He thanked the residents and businesses in Maple Park for all their support.

9. PUBLIC WORKS REPORT

Public Works Director Lou Larson discussed a recent reporting in the newspaper regarding a Village employee using the plow truck for personal use and confirmed this was unfounded.

Director Larson acknowledged he had just attended the Suburban Building Officials Conference (SBOC) Annual Business Meeting and he updated the Village President and Trustees on recent changes in the Energy Code. He stated these changes would raise the cost of Housing adding the State would review these changes to the National Energy Code and they may improve. Director Larson gave updates on current and recently completed projects. In closing he acknowledged the light snow season thus far.

10. ENGINEERING REPORT

Village Engineer Jeremy Lin distributed the Wastewater Treatment Plant Capacity Summary for 2022 and reported the Wastewater Treatment Plant was at 65% capacity based on a 3 month low flow and working well. Engineer Lin reviewed other projects statuses including the elevated water tank that has been designed, permitted and put out for bids. He continued his report and discussed a pre bidding conference was scheduled for the new water tower next week and official bidding would begin March 21, 2023. Other projects that were on the televised report concerning storm water leaks were ongoing and due to old pipes. In conclusion acknowledging the generator project would be out for bidding next month.

11. OLD BUSINESS

None

12. NEW BUSINESS

A. CONSIDERATIONS

None

B. MOTIONS

- Motion to accept the close-out documentation for GIAG #22-001 General Improvements Assistance Grant Application for the Electric System Upgrade at 203 Main Street, Maple Park, Illinois and Reimburse the American Legion Post 312 in the amount of \$5,000.00 per terms of the approved GIAG Grant.

Motion by Trustee Speare with 2nd by Trustee Groezinger to accept the close-out documentation for GIAG #22-001 General Improvements Assistance Grant Application for the Electric System Upgrade at 203 Main Street, Maple Park, Illinois and Reimburse the American Legion Post 312 in the amount of \$5,000.00 per terms of the approved GIAG Grant. On a roll call vote Trustee Joy, Trustee Simon, Trustee Speare, Trustee Ward, and Trustee Groezinger voted yes. Trustee Peloso Abstained Motion carried.

13. RESOLUTIONS

A. RESOLUTION 2023-03 A RESOLUTION AUTHORIZING THE INSTALLATION OF HONORARY STREET NAME DESIGNATION SIGN FOR BILL OLSEN

This Resolution allows for Elian Court to be designated as Bill Olsen Way.

Motion by Trustee Speare with 2nd by Trustee Peloso to approve Resolution 2023-03 a resolution authorizing the installation of honorary street name designation sign for Bill Olsen. On a roll call vote Trustee Peloso, Trustee Simon, Trustee Speare, Trustee Ward, Trustee Groezinger and Trustee Joy voted yes. Motion carried.

B. RESOLUTION 2023-04 A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO APPROVE AN AGREEMENT WITH LAUTERBACH & AMEN, LLP FOR VILLAGE ACCOUNTING AUDIT SERVICES.

This Resolution allows the Village to enter into a three (3) year agreement with Lauterbach and Amen for Village Audit Services.

Motion by Trustee Groezinger with 2nd by Trustee Speare to approve Resolution 2023-04 a resolution authorizing the Village President or her designee to approve an agreement with Lauterbach & Amen, LLP for Village Accounting Audit Services. On a roll call vote Trustee Simon, Trustee Speare, Trustee Ward, Trustee Groezinger, Trustee Joy, and Trustee Peloso voted yes. Motion carried.

14. ORDINANCES

A. ORDINANCE 2023-01 AN ORDINANCE CONCERNING A PLAT OF VACATION OF A PORTION OF PLEASANT STREET LYING SOUTHERLY OF WILLOW STREET AND SOUTH STREET IN THE VILLAGE OF MAPLE PARK, KANE COUNTY, ILLINOIS.

This Ordinance allows for the vacation of streets in Maple Park that were never paved or not used, which lie under the Civic Center.

Motion by Trustee Speare with 2nd by Trustee Ward to approve Ordinance 2023-01 an Ordinance concerning a Plat of Vacation of a portion of Pleasant Street lying Southerly of Willow Street and South Street in the Village of Maple Park, Kane County, Illinois. On a roll call vote Trustee Speare, Trustee Ward, Trustee Groezinger, Trustee Joy, Trustee Peloso, and Trustee Simon voted yes. Motion carried.

15. VILLAGE PRESIDENT REPORT

President Fahnestock updated the Board on an approval from CMAP for technical assistance to review our pavement project and then qualify Maple Park for future grant funding. President Fahnestock also reported a letter of interest had been submitted to the Dekalb Community Foundation for 2 grants to fund a playground at Memorial Park. She noted that Maple Park would qualify for at least 1 grant because the project had been included on Maple Park's Strategic Plan.

16. TRUSTEE REPORT

Trustee Groezinger updated the Board on a fire in Maple Park last week and commended Maple Park's Fire Department and the community fire departments that assisted for a job well done.

17. EXECUTIVE SESSION PURSUANT TO 5 ILCS 120/2 (C) (1)

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Motion by Trustee Groezinger with 2nd by Trustee Ward to move to Executive Session to discuss Employment / Appointment Matters under 5ILCS 120/(C)(1). On a roll call vote Trustee Ward, Trustee Groezinger, Trustee Joy, Trustee Peloso, Trustee Simon, and Trustee Speare and voted yes. Motion carried.

Moved to Executive Session at 7:19 p.m.

Motion by Trustee Simon with 2nd by Trustee Groezinger to return to Regular Session. On a roll call vote Trustee Joy, Trustee Peloso, Trustee Peloso, Trustee Simon, Trustee Speare, and Trustee Ward voted yes. Motion carried.

Return to Regular Session at 7:45 p.m.

18. ACTIONS FROM EXECUTIVE SESSION

A. RESOLUTION 2023-05 A RESOLUTION APPROVING AN EMPLOYMENT AGREEMENT FOR THE FULL-TIME VILLAGE ADMINISTRATOR FOR THE VILLAGE OF MAPLE PARK BEGINNING FEBRUARY 8, 2023

This Resolution allows the Village President to execute an agreement for the position of full-time Village Administrator.

Motion by Trustee Simon with 2nd by Trustee Groezinger to approve Resolution 2023-05 a resolution approving an employment agreement for the Full-Time Village Administrator for the Village of Maple Park beginning February 8, 2023. On a roll call vote Trustee Joy, Trustee Peloso, Trustee Simon, Trustee Speare, Trustee Ward, and Trustee Groezinger voted yes. Motion carried.

B. APPOINTMENT OF VILLAGE TREASURER / DEPUTY CLERK BY VILLAGE PRESIDENT SUZANNE FAHNESTOCK AND MOTION TO CONFIRM APPOINTMENT

Motion by Trustee Speare with 2nd by Trustee Groezinger to confirm the appointment of Village Treasurer / Deputy Clerk by Village President Suzanne Fahnestock. On a roll call vote Trustee Peloso, Trustee Simon, Trustee Speare, Trustee Ward, Trustee Groezinger, and Trustee Joy voted yes. Motion carried.

19. ADJOURNMENT

Having no further business before the Board, motion by Trustee Simon with 2nd by Trustee Peloso to adjourn. Motion carried by voice vote.

Meeting adjourned at 7:49 p.m.

Respectfully submitted,


Cheryl Aldridge
Deputy Clerk