



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309
Website: <http://www.villageofmaplepark.org>

Approved by the Board of
Trustees on June 6, 2023

**BOARD OF TRUSTEES MEETING MINUTES
TUESDAY, May 2, 2023
7:00 P.M.
MAPLE PARK CIVIC CENTER
302 WILLOW STREET, MAPLE PARK**

1. CALL TO ORDER

President Fahnestock called the regular meeting of the Board of Trustees to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

President Fahnestock led everyone in the Pledge of Allegiance.

3. ROLL CALL/QUORUM ESTABLISHED

President Fahnestock asked for a roll call to establish a quorum.

Village Deputy Clerk Caryn Minor called the roll call and the following Board Members were present: President Suzanne Fahnestock, Trustee Groezinger, Trustee Joy, Trustee Peloso, Trustee Simon, Trustee Speare and Trustee Ward.

Also present were Village Administrator Cheryl Aldridge, Police Chief David Krull, Director of Public Works Lou Larson, Village Treasurer Shannon Warford, Village Engineer Jeremy Lin, Village Attorney Kevin Buick, Patricia Lunardon and Village Clerk Caryn Minor.

Members of the public present are found on the meeting sign in sheet.

President Fahnestock confirmed a quorum was established.

4. APPOINTMENTS

A. Swearing in of the newly elected Trustees by Village President Suzanne Fahnestock and motion to confirm these Appointments

- Trustee Clifford Speare
- Trustee Hillary Joy
- Trustee Jennifer Ward

President Fahnestock proceeded with the swearing in of the newly re-elected Trustees. The Trustees stood stated their names and I do after the reading of the oath by President

Fahnestock. After the oath process was complete President Fahnestock thanked the Trustees and offered her congratulations.

No Motion was required.

- B. Appointment of Caryn Minor as Village Clerk by Village President Suzanne Fahnestock and motion to confirm Appointment

Motion by Trustee Groezinger with 2nd by Trustee Speare to confirm the appointment of Caryn Minor as Village Clerk. On a roll call vote Trustee Groezinger, Trustee Joy, Trustee Peloso, Trustee Simon, Trustee Speare and Trustee Ward voted yes. Motion carried.

- C. Appointment of Shannon Warford as Village Treasurer/Deputy Clerk by Village President Suzanne Fahnestock and motion to confirm Appointment

Motion by Trustee Speare with 2nd by Trustee Groezinger to confirm the appointment of Shannon Warford as Village Deputy Clerk/Treasurer. On a roll call vote Trustee Joy, Trustee Peloso, Trustee Simon, Trustee Speare, Trustee Ward and Trustee Groezinger voted yes. Motion carried

- D. Appointment of Patricia Lunardon as Planning and Zoning Commission member by Village President Suzanne Fahnestock and motion to confirm Appointment

Motion by Trustee Ward with 2nd by Trustee Speare to confirm the appointment of Patricia Lunardon as Planning and Zoning Commission member. On a roll call vote Trustee Peloso, Trustee Simon, Trustee Speare, Trustee Ward, Trustee Groezinger and Trustee Joy voted yes. Motion carried

- E. Appointment of Clifford Speare as President Pro Tem by Village President Suzanne Fahnestock and motion to confirm Appointment

Motion by Trustee Groezinger with 2nd by Trustee Ward to confirm the appointment of Clifford Speare as President Pro Tem. Roll call vote Trustee Simon, Trustee Speare, Trustee Ward, Trustee Groezinger, Trustee Joy and Trustee Peloso voted yes. Motion carried

- F. Appointment of Committee Liaisons for Finance, Infrastructure and Personnel by Village President Suzanne Fahnestock and motion to confirm Appointments

- Finance Committee Liaison, Trustee JT Peloso
- Infrastructure Committee Liaison, Trustee David Simon
- Personnel Committee Liaison, Trustee Tonia Groezinger

Motion by Trustee Speare with 2nd by Trustee Joy to confirm the appointments JT Peloso as Finance Committee Liaison, David Simon as Infrastructure Committee Liaison and Tonia Groezinger as Personnel

Committee Liaison. On a roll call vote Trustee Speare, Trustee Ward, Trustee Groezinger, Trustee Joy, Trustee Peloso and Trustee Simon voted yes. Motion carried

President Fahnstock stood before the Board of Trustees beginning with Shannon Warford the newly appointed Deputy Clerk/Treasurer then Patricia Lunardon, newly appointed Planning and Zoning Committee Commissioner, and lastly Caryn Minor newly appointment Village Clerk as they individually took their oaths.

- 5. PUBLIC COMMENTS** – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk. You may also send an email to villageclerk@villageofmaplepark.com in advance of the meeting. The Village Clerk will read such comments during the Public Comment portion of the meeting.*

None

6. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request of the Board of Trustees to have an item removed from the Consent Agenda.

A. Approval of Board Minutes

- Board Meeting Minutes April 4, 2023
- Committee of the Whole Meeting Minutes April 18, 2023

B. Receive and File - None

C. Acceptance of Cash and Investment Report as of March 31, 2023

D. Approval of Bills Payable and Manual Check Register #827.

ACCOUNTS PAYABLE:	<u>\$40,623.87</u>
MANUAL CHECKS:	<u>20,172.87</u>
TOTAL:	<u>\$60,796.74</u>

Aldridge briefly reviewed the financial documents included in the agenda packet.

E. Approval of Travel, Meals, Lodging for Elected Officials /Employees

None

Motion by Trustee Speare with 2nd by Trustee Groezinger to approve the Consent Agenda items A.) through E.) as presented. On a roll call vote Trustee Ward, Trustee Groezinger, Trustee Joy, Trustee Peloso, Trustee Simon and Trustee Speare voted yes. Motion carried.

7. FINANCIAL REPORT

President Fahnestock asked if there were any questions on the Financial Report. Hearing no questions, moved to the next agenda item.

8. LEGAL REPORT

President Fahnestock asked if there were any questions for Attorney Buick. Hearing no questions Attorney Buick congratulated the newly re-elected trustees and welcomed them back.

9. VILLAGE ADMINISTRATOR REPORT

Village Administrator Cheryl Aldridge reported the Village would soon be beginning the audit.

10. POLICE DEPARTMENT REPORT

Police Chief Dave Krull passed out the Maple Park Police Department's monthly activity report. Chief Krull acknowledged and introduced Maple Park's newest officer, Ed Lopez. Officer Lopez had recently joined Maple Park Police Department as a part time officer as well as working full time for the Kane County Forest Preserve. He also acknowledged that Officer Lopez was retired from the Hanover Park Police Department and reported his achievements and special skills. Chief Krull stated he looked forward to working with Officer Lopez and noted his skills and experience would be very beneficial to Maple Park. Chief Krull reported that now the Police Department had 9 officers himself and 8 other part time officers.

11. PUBLIC WORKS

Public Works Director Lou Larson discussed the water main break that occurred on April 28th and acknowledged all the help the Village had received during and after the break. He reported the water break had occurred in a main line and was in a challenging spot because it was deep and obstructed by concrete. Director Larson stated the break was successfully repaired around 10:00 p.m. by G. Snow who arrived quickly after being called and they had prioritized Maple Park that evening. Director Larson reported a pump event had occurred also over the weekend and that it was now up and running adding all water was turned on and ready for use.

12. ENGINEERING REPORT

Village Engineer Jeremy Lin reported the last water main break had occurred in 2019 at a water plant and noted water main breaks will happen. He reported this last break was a learning opportunity and had occurred in a critical location. Engineer Lin discussed a missing connection not documented had caused the entire town to be shut down during this water main break and moving forward this would be looked into and improved. Engineer Lin briefly acknowledged the cross and sidewalk project on County Line would begin in early May and soon the televising of Maple Avenue would be done to review and plan improvements. Discussion ensued.

13. OLD BUSINESS

None

14. NEW BUSINESS

A. CONSIDERATIONS

None

B. MOTIONS

- **MOTION TO APPROVE THE UPDATED EMPLOYEE HANDBOOK**

Motion by Trustee Speare with 2nd by Trustee Groezinger to authorize the Village President Or her designee to allow village president to approve the updated employee handbook on a roll call vote Trustee Groezinger, Trustee Joy, Trustee Peloso, Trustee Simon, Trustee Speare and Trustee Ward voted yes. Motion carried.

15. RESOLUTIONS

A. RESOLUTION 2023-11 A RESOLUTION APPROVING THE TEMPORARY CLOSURE OF A VILLAGE STREET FOR A MEMORIAL DAY CEREMONY

This Resolution allows for the approval of the Temporary Closure of a Village Street for a Memorial Day Ceremony

Motion by Trustee Speare with 2nd by Trustee Simon to approve Resolution 2023-11 a resolution approving the temporary closure of a village street for a Memorial Day Ceremony. On a roll call vote Trustee Joy, Trustee Peloso, Trustee Simon, Trustee Speare, Trustee Ward and Trustee Groezinger voted yes. Motion carried.

B. RESOLUTION 2023-12 A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO ENTER INTO A COMMUNITY DEVELOPMENT BLOCK GRANT AGREEMENT IN THE AMOUNT OF \$180,000

This Resolution allows for the authorization of the Village President or her designee to enter into a community development block grant agreement in the amount of \$180,000.

Motion by Trustee Speare with 2nd by Trustee Peloso to approve Resolution 2023-12 a resolution authorizing the Village President or her designee to enter into a community development block grant agreement in the amount of \$180,000. On a roll call vote Trustee Peloso, Trustee Simon, Trustee Speare, Trustee Ward, Trustee Groezinger and Trustee Joy voted yes. Motion carried.

16. ORDINANCES

A. ORDINANCE 2023-04 AN ORDINANCE ADOPTING THE MAPLE PARK ZONING MAP.

This Ordinance would Adopt the Maple Park Zoning Map Ordinance 2023-04 adopted May 2, 2023

Motion by Trustee Speare with 2nd by Trustee Peloso to approve Ordinance 2023-4 an ordinance to adopt the Maple Park Zoning Map Ordinance 2023-04. On a roll call vote Trustee Simon, Trustee Speare, Trustee Ward, Trustee Groezinger, Trustee Joy and Trustee Peloso voted yes. Motion carried.

17. VILLAGE PRESIDENT REPORT

President Fahnestock acknowledged and thanked staff for taking all the calls and using their abilities to calm the residents while explaining what was going on during the water break and over the weekend.

18. TRUSTEE REPORT

The exciting weekend was acknowledged.

19. EXECUTIVE SESSION

President Fahnestock thanked Shannon Warford and Patricia Lunardon for attending and reported the meeting would soon go into an Executive Session. President Fahnestock requested a motion to move into Executive session after reciting below:

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including

hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Motion by Trustee Speare with 2nd by Trustee Groezinger to move to Executive Session to discuss appointment, employment, compensation, discipline, performance, or dismissal specific employees of the public body or legal counsel for the public body, including testimony on a complaint lodged against an employee of the public body or against counsel for the public body to determine its validity under 5ILCS 120/(C)(1). On a roll call vote Trustee Simone, Trustee Speare, Trustee Ward, Trustee Groezinger, Trustee Joy, and Trustee Peloso and voted yes. Motion carried.

Moved to Executive Session at 7:27 p.m.

Motion by Trustee Speare with 2nd by Trustee Groezinger to return to Regular Session. Motion carried by a voice vote. Motion carried.

Return to Regular Session at 7:31 p.m.

20. ACTIONS FROM EXECUTIVE SESSION

Approve final payment for an Employee

President Fahnstock requested a motion to approve the final payment for Josh Jordan in the amount of \$6,926.04 and noted the amount may increase if a similar situation occurred like the past weekend.


Motion by Trustee Groezinger with 2nd by Trustee Speare to approve a final payment for employee Josh Jordan in the amount of \$6,926.04. On a roll call vote Trustee Simon, Trustee Speare, Trustee Ward, Trustee Groezinger, Trustee Joy and Trustee Peloso voted yes. Motion carried.

21. ADJOURNMENT

Motion by Trustee Simon with a 2nd by Trustee Speare to adjourn. Motion carried by a voice vote.

Meeting adjourned at 7:32 p.m.

Respectfully submitted,


Caryn Minor