



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309
Website: <http://www.villageofmaplepark.org>

Approved by the Board of
Trustees on October 3, 2023

**BOARD OF TRUSTEES MEETING MINUTES
TUESDAY, SEPTEMBER 5, 2023
7:00 p.m.
MAPLE PARK CIVIC CENTER
302 WILLOW STREET, MAPLE PARK**

1. CALL TO ORDER

President Fahnestock called the regular meeting of the Board of Trustees to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

President Fahnestock led everyone in the Pledge of Allegiance.

3. ROLL CALL/QUORUM ESTABLISHED

President Fahnestock asked for a roll call to establish a quorum.

Village Clerk Caryn Minor called the roll call and the following Board members were present: President Fahnestock, Trustee Groezinger, Trustee Joy, Trustee Peloso, Trustee Speare, and Trustee Ward. Absent Trustee Simon.

Also present were Village Administrator Cheryl Aldridge, Director of Public Works Lou Larson, Village Attorney Carrie Thompson, Village Engineer Jeremy Lin, Village Treasurer Shannon Warford, Lauterbach & Amen Representative Jennifer Martinson and Village Clerk Caryn Minor.

President Fahnestock confirmed a quorum was established.

4. PRESENTATION OF THE AUDIT - LAUTERBACH & AMEN, LLP

President Fahnestock advised the Trustees they have received the Lauterbach & Amen Audit and letter for review and introduced Jennifer Martinson. Ms. Martinson acknowledged she was here from Lauterbach & Amen to present the audit review and thanked Administrator Aldridge and Treasurer Warford for their help during the auditing process. She reported the documents acknowledged had demonstrated a clean audit opinion. Ms. Martinson continued reviewing the year's highlights and areas of interest. No questions from the Trustees.

5. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk. You may also send an email to villageclerk@villageofmaplepark.com in advance of the meeting. The Village Clerk will read such comments during the Public Comment portion of the meeting.*

None

6. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

- A. Approval of Board Minutes
 - Board Meeting Minutes August 1, 2023
 - Committee of the Whole Minutes August 15, 2023
 - Special Board Meeting August 15, 2023
 - Special Board Meeting August 22, 2023
- B. Approval of Correct Board Minutes
 - Board Meeting Minutes and Ordinance May 3, 2022
- C. Receive and File
- D. Acceptance of Cash and Investment Report as of July 31, 2023
- E. Approval of Bills Payable and Manual Check Register #831

ACCOUNTS PAYABLE:	\$409,566.04
MANUAL CHECKS:	<u>1,788.20</u>
ACH PAYMENTS	<u>17,609.00</u>
TOTAL:	<u>\$428,963.24</u>

- F. Approval of Travel, Meals, Lodging for Elected Officials /Employees

Motion by Trustee Speare with 2nd by Trustee Peloso to approve the Consent Agenda items a.) through d.) as presented. On a roll call vote Trustee Groezinger, Trustee Joy, Trustee Peloso, Trustee Speare and Trustee Ward voted yes. Motion carried. Absent: Trustee Simon.

7. FINANCIAL REPORT

President Fahnestock asked if there were any questions on the Financial Report submitted by Treasurer Warford. Trustee questions were answered and the Board moved to the next agenda item.

8. LEGAL REPORT

President Fahnestock asked if there were any questions for the Village Attorney. Hearing none, moved to the next agenda item. Carrie Thompson was present for Village Attorney Kevin Buick this evening.

9. VILLAGE ADMINISTRATOR REPORT

Administrator Aldridge discussed a water bill in the amount of \$780.87 for the use of 51,000 gallons of water with the Board. She advised the Board this was the result of a hose being left on for 4-5 days. Administrator Aldridge reported she had visited the property and

acknowledged she was able to visually see the hose had been left on. Aldridge requested the Trustees agree to remove the sewer portion related to this bill. The Trustees approved a \$392.45 credit and the sewer portion would be removed. Ms. Aldridge added the resident would still be responsible to pay \$388.42.

Administrator Aldridge requested any suggestions or wrap up from this year's Fun Fest for next year. The Trustees discussed moving and adding porta potties due to the success of the car show and Legion's breakfast. Discuss ensued on extending the space for next year's Fest.

10. POLICE DEPARTMENT REPORT

Interim Chief of Police Clifton reported that the overall outcome of Fun Fest was smooth for Maple Park's Police. Interim Chief Clifton advised the Board she would be placing an ad to fill 4 part-time police officer vacancies.

11. PUBLIC WORKS REPORT

Public Work's Director Lou Larson thanked the Village staff for assisting with preparation and during Fun Fest. Mr. Larson noted the HVAC contractors have been busy installing the new HVAC system at the Civic Center. He added ComEd would be installing the new transformer soon. Mr. Larson reported ComEd had made special efforts to obtain and escalate the installation of the new transformer needed to operate along with the new HVAC system.

12. ENGINEERING REPORT

Village Engineer Lin discussed the water tower project's progress and advised the Board he, Lou Larson, and Cheryl Aldridge have a weekly conference call with the contractor and were overseeing and documenting the tower's progress. Mr. Lin reported the Maple Avenue application had been submitted to IDOT. He noted the Maple Avenue project was a bit different than the Pearl Street project. It was a more complicated design using rebuild Illinois funds.

Mr. Lin reported to the Board the water treatment plant generator project submittal notice had been received but the project would be delayed awaiting equipment. Mr. Lin advised the Board his current focus would be storm water projects and reviewing the parking study data.

13. OLD BUSINESS

None

14. MOTIONS

A. MOTION TO APPROVE THE FISCAL YEAR 2023 AUDIT (May 1, 2022 to April 30, 2023)

President Fahnestock requested a motion to approve the Fiscal Year 2023 Audit (May1, 2022 to April 30, 2023). Motion made by Trustee Speare with 2nd by Trustee Groezinger.

On a roll call vote Trustee Joy, Trustee Peloso, Trustee Speare, Trustee Groezinger and Trustee Ward voted yes. Motion carried. Absent Trustee Simon.

15. RESOLUTIONS

A. **RESOLUTION 2023-18 A RESOLUTION ACCEPTING A GRANT AWARD IN THE AMOUNT OF \$20,000 FROM THE DEKALB COUNTY COMMUNITY FOUNDATION AND RATIFYING THE VILLAGE PRESIDENT'S SIGNATURE ON SAID GRANT AGREEMENT**

This Resolution accepts a grant award in the amount of \$20,000 from the DeKalb County Community Foundation and ratifies the Village President's Signature on said grant Agreement.

Motion by Trustee Speare with 2nd by Trustee Peloso to approve Resolution 2023-18 a resolution accepting a grant award in the amount of \$20,000 from the DeKalb County Community Foundation and ratifying the Village President's Signature on said grant agreement. On a roll call vote Trustee Peloso, Trustee Speare, Trustee Groezinger, Trustee Ward and Trustee Joy voted yes. Motion carried. Absent: Trustee Simon

B. **RESOLUTION 2023-19 AUTHORIZING THE VILLAGE PRESIDENT OF THE BOARD OF TRUSTEES OF THE VILLAGE OF MAPLE PARK COUNTIES OF KANE AND DEKALB, ILLINOIS, TO EXECUTIVE AN AMENDMENT TO MUNICIPAL SOLID WASTE, RECYCLING AND YARD WASTE AGREEMENT**

This Resolution authorizes the Village President to execute an amendment to the municipal solid waste, recycling and yard waste contract with Waste Management beginning February 1, 2024 through January 31, 2029.

Motion by Trustee Speare with 2nd by Trustee Groezinger to approve Resolution 2023-19 a resolution authorizing the village president of the Board of Trustees of the Village of Maple Park counties of Kane and DeKalb, a resolution authorizing the Village President of the Board of Trustees of the Village of Maple Park Counties of Kane and DeKalb, Illinois to executive an amendment to municipal solid waste, recycling and yard waste agreement. On a roll call vote Trustee Speare, Trustee Groezinger, Trustee Joy, Trustee Ward and Trustee Peloso vote yes. Motion carried. Absent: Trustee Simon

C. **RESOLUTION 2023-20 AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE A FIVE (5) YEAR LEASE AGREEMENT WITH THE MAPLE PARK PUBLIC LIBRARY DISTRICT.**

This resolution authorizes the Village President to execute a five (5) year lease agreement with the Maple Park Public Library District.

Motion by Trustee Ward with 2nd by Trustee Groezinger to approve Resolution 2023-20 a resolution authorizing the village president to execute a five (5) year lease agreement with the Maple Park Public Library District.

Administrator Aldridge confirmed the lease had a few small modifications and a reduced price to \$250.00 per month. On a roll call vote Trustee Ward, Trustee Speare, Trustee Groezinger, Trustee Joy and Trustee Ward vote yes. Motion carried. Absent: Trustee Simon

16. ORDINANCES

None

17. VILLAGE PRESIDENT REPORT

President Fahnestock briefly reviewed what would be discussed at the next Committee of the Whole Meeting. She noted the Village Attorney Kevin Buick would be in attendance.

18. TRUSTEE REPORT

Trustee Groezinger reported the Maple Park Fire Department Fundraiser had been very successful.

President Fahnestock advised the Board would be going into Executive Session and allowed all guests to exit.

19. EXECUTIVE SESSION

President Fahnestock requested a motion to go into executive session for the reason for 5 ILCS 120/2 (C) (1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Motion by Trustee Groezinger with a 2nd by Trustee Speare to go into Executive Session. On a roll call vote Trustee Peloso, Trustee Speare, Trustee Groezinger, Trustee Joy and Trustee Ward vote yes. Motion carried. Absent: Trustee Simon

Village Clerk Caryn Minor called the roll call and the following Board Members were present: President Suzanne Fahnestock, Trustee Groezinger, Trustee Joy, Trustee Peloso, Trustee Speare and Trustee Ward. Absent: Trustee Simon

The Board moved into Executive Session at 7:30 p.m.

The Board returned to Open Session at 7:37 p.m.

20. ACTIONS FROM EXECUTIVE SESSION

President Fahnestock requested a motion to raise the interim chief of police's salary from \$30 to \$35 and allow use of the Village's car.

Motion made by Trustee Speare with a 2nd by Trustee Peloso. Trustee Speare amended his motion to include with the salary increase and use of Village's car all rights and responsibilities while in interim 2nd by Trustee Peloso. On a roll call vote Trustee Groezinger, Trustee Joy, Trustee Peloso, Trustee Speare and Trustee ward voted yes. Motion carried. Absent: Trustee Simon


President Fahnestock advised the Board the previous job posting for Police Chief would be reviewed and discussed at the next Committee of the Whole Meeting. Administrator Aldridge advised the Board she would be working with Interim Chief of Police Clifton to update the listing and use other posting sites to hopefully attract more applicants to fill the 4 part-time police officer positions available.

21. ADJOURNMENT

Having no further business before the Board, motion by Trustee Groezinger with 2nd by Trustee Joy to adjourn. Motion carried by voice vote.

Meeting adjourned at 7:50 p.m.

Respectfully submitted,



Caryn Minor, Village Clerk