



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Website: <http://www.villageofmaplepark.org>

Approved by the Board of Trustees
on December 5, 2023

**BOARD OF TRUSTEES MEETING MINUTES
TUESDAY, NOVEMBER 7, 2023
7:00 p.m.
MAPLE PARK CIVIC CENTER
302 WILLOW STREET, MAPLE PARK**

1. CALL TO ORDER

President Fahnestock called the regular meeting of the Board of Trustees to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

President Fahnestock led everyone in the Pledge of Allegiance.

3. ROLL CALL/QUORUM ESTABLISHED

President Fahnestock asked for a roll call to establish a quorum.

Village Clerk Caryn Minor called the roll call and the following Board members were present: President Fahnestock, Trustee Groezinger, Trustee Joy, Trustee Peloso, Trustee Speare and Trustee Ward. Absent: Trustee Simon

Also present were Village Administrator Cheryl Aldridge, Village Attorney Kevin Buick, Village Engineer Jeremy Lin, Village Treasurer Shannon Warford and Village Clerk Caryn Minor.

Members of the public present are found on the meeting sign in sheet.

President Fahnestock confirmed a quorum was established.

4. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk. You may also send an email to villageclerk@villageofmaplepark.com in advance of the meeting. The Village Clerk will read such comments during the Public Comment portion of the meeting.*

President Fahnestock requested the Clerk call up any members of the public requesting to speak tonight. Village Clerk Caryn Minor called Dave Campbell.

Dave Campbell advised the Board the purpose of him coming tonight was to find out more about the Village’s ordinance enforcement and adjudication process. He questioned why the ordinances were not being enforced. President Fahnestock acknowledged the Village is working on these issues. Village Attorney Kevin Buick briefly explained the Village’s right to sue civilly through an adjudication process but informed the speaker it was a very layered

process. Attorney Buick offered to speak more about it to Mr. Campbell directly after the meeting. Mr. Campbell continued discussing issues like unlicensed vehicles and unlicensed drivers through the north side of town. He acknowledged the existence of a dilapidated building on Elm Street. Trustee Ward advised the Board this property on Elm Street needed to be knocked down but had several liens obstructing its sale. Mr. Campbell stated he was disappointed that these issues have been allowed causing the older part of town to look run down. He acknowledged other residents shared the same concerns.

5. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

A. Approval of Board Minutes

- Board Meeting Minutes October 3, 2023
- Special Board Meeting Minutes October 3, 2023
- Committee of the Whole Minutes October 17, 2023
- Special Board Meeting Minutes October 17, 2023

B. Receive and File

C. Acceptance of Cash and Investment Report as of September 30, 2023

D. Approval of Bills Payable and Manual Check Register #834

ACCOUNTS PAYABLE:	\$974,834.60
MANUAL CHECKS:	\$1,298.82
ACH PAYMENTS	\$6,804.93
TOTAL:	\$982,938.35

E. Approval of Travel, Meals, Lodging for Elected Officials /Employees

Motion by Trustee Speare with 2nd by Trustee Groezinger to approve the Consent Agenda items a.) through e.) as presented. On a roll call vote Trustee Groezinger, Trustee Joy, Trustee Peloso, Trustee Speare and Trustee Ward voted yes. Motion carried. Absent: Trustee Simon

6. FINANCIAL REPORT

President Fahnestock asked if there were any questions on the Financial Report. Treasurer Warford answered all questions and the Board moved onto the next item.

7. LEGAL REPORT

President Fahnestock asked if there were any questions for Attorney Buick. Hearing no questions, moved to the next agenda item.

8. VILLAGE ADMINISTRATOR REPORT

Administrator Aldridge advised the Board an email was received from a resident that had recently had a water leak from an outside spicket requesting a break in the sewer portion of the water/sewer bill they had received for \$614.88. Aldridge advised the Board normal usage for this address was 3,500 gallons compared to the 40,000 gallons used, caused by the leak. Administrator Aldridge requested a consensus to approve a \$300.60 credit for the sewer portion. A full Board consensus was received.

Administrator Aldridge advised the Board she has been working on scheduling the next planning and zoning commission meeting and leaning toward a date in January, of January 24, 2023. She advised the Board the agenda for this committee must be complete before posting in the newspaper prior to the scheduled date.

9. POLICE DEPARTMENT REPORT

President Fahnestock asked if there were any police related questions. Administrator Aldridge reported in Interim Chief Clifton's absence, advising the Board there had been a few minor incidents on Halloween but no reports were written and things had remained fairly quiet in town since then.

10. PUBLIC WORKS REPORT

President Fahnestock asked if there were any questions for public works. Public Works Director Lou Larson was not present. Administrator Aldridge reported the water line replacement at the Civic Center had gone smoothly.

Trustee Peloso inquired about the Main Street flooding progress and Administrator Aldridge reported the Village had been unable to find anything and was awaiting the owner of the business where the flooding was occurring to have their property checked.

11. ENGINEERING REPORT

Village Engineer Lin advised the Board the Maple Avenue paving project went much smoother than originally anticipated. He reported the condition of the existing base allowed for a skip in steps and essentially would save money on the project

Village Engineer Lin updated the Board on the elevated water tower project's progress, and reported a chlorine feed system would be added to the tower's base.

Engineer Lin reported the concrete pad for the water treatment plant's generator project had been poured and the new generator would arrive early next year.

Village Engineer Lin advised the Board his current focus is storm water.

12. OLD BUSINESS

None

13. NEW BUSINESS

A. CONSIDERATIONS

1. 2023 TAX LEVY – FIRST READING

As required by statute, and as part of the tax levy public hearing and vote at a future Board meeting, the Village President will announce the tax levy amount at this meeting.

President Fahnestock read the first reading of the 2023 tax levy and asked the clerk to reflect the reading in her minutes.

B. MOTIONS

1. Motion to approve Lintech Engineering work order for Maple Avenue Paving Improvement's construction services for a lump sum fee of \$15,000.

Motion by Trustee Speare with 2nd by Trustee Peloso to approve Lintech Engineering work order for Maple Avenue Paving Improvement's construction services for a lump sum fee of \$15,000. On a roll call vote Trustee Joy, Trustee Peloso, Trustee Speare, Trustee Ward and Trustee Groezinger voted yes. Motion carried. Absent: Trustee Simon

14. RESOLUTIONS

A. RESOLUTION 2023-22 ESTABLISHING THE DATES AND TIME FOR THE 2024 MEETINGS OF THE BOARD OF TRUSTEES AND COMMITTEE OF THE WHOLE OF THE VILLAGE OF MAPLE PARK, COUNTIES OF KANE AND DEKALB, ILLINOIS.

Motion by Trustee Speare with 2nd by Trustee Groezinger to approve Resolution 2023-22 establishing the dates and time for the 2024 meetings of the Board of Trustees and Committee of the Whole of the Village of Maple Park, Counties of Kane and DeKalb, Illinois. On a roll call vote Trustee Peloso, Trustee Speare, Trustee Ward, Trustee Groezinger and Trustee Joy voted yes. Motion carried. Absent: Trustee Simon

B. RESOLUTION 2023-23 A RESOLUTION AUTHORIZING THE INSTALLATION OF HONORARY STREET NAME DESIGNATION SIGN FOR ROGER AND PATRICIA KAHL

Motion by Trustee Groezinger with 2nd by Trustee Peloso to approve Resolution 2023-23 a resolution authorizing the installation of honorary street name designation sign for Roger and Patricia Kahl. On a roll call vote Trustee Speare, Trustee Ward, Trustee Groezinger,

Trustee Joy and Trustee Peloso voted yes. Motion carried. Absent: Trustee Simon

15. ORDINANCES

A. ORDINANCE 2023-15 AN ORDINANCE FOR THE LEVY AND COLLECTION OF TAXES FOR THE VILLAGE OF MAPLE PARK, KANE AND DEKALB COUNTIES FOR THE 2023 TAX LEVY, PAYABLE IN 2024.

President Fahnestock advised the Board this Ordinance would be Tabled.

16. VILLAGE PRESIDENT REPORT

President Fahnestock thanked Administrator Aldridge and staff for a great job communicating and keeping the residents informed in regards to the Maple Avenue Paving Project's status and updates.

17. TRUSTEE REPORT


The Trustees discussed the need to continue reviewing the village's ordinances specifically pools and sheds next.

18. ADJOURNMENT

Having no further business before the Board, motion by Trustee Groezinger with 2nd by Trustee Speare to adjourn. Motion carried by voice vote.

Meeting adjourned at 7:32 p.m.

Respectfully submitted,



Caryn Minor, Village Clerk