



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Website: <http://www.villageofmaplepark.org>

Approved by the Board of Trustees
on May 7, 2024.

**BOARD OF TRUSTEES MEETING MINUTES
TUESDAY, APRIL 2, 2024
7:00 P.M.
MAPLE PARK CIVIC CENTER
302 WILLOW STREET, MAPLE PARK**

1. CALL TO ORDER

President Fahnestock called the regular meeting of the Board of Trustees to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

President Fahnestock led everyone in the Pledge of Allegiance.

3. ROLL CALL/QUORUM ESTABLISHED

President Fahnestock asked for a roll call to establish a quorum.

Village Clerk Caryn Minor called the roll call and the following Board members were present: President Suzanne Fahnestock, Trustee Tonia Groezinger, Trustee JT Peloso, Trustee Hillary Joy, Trustee Chris Simon, and Trustee Cliff Speare. Absent: Trustee Jen Ward.

Trustee Ward arrived after the roll call.

Also, present were Village Administrator Cheryl Aldridge, Interim Police Chief Karen Clifton, Director of Public Works Scot Johnson, Village Treasurer Shannon Warford, Village Attorney Tait Lundgren, Village Engineer Jeremy Lin, Building Official Lou Larson, and Village Clerk Caryn Minor.

Members of the public present are found on the meeting sign in sheet.

President Fahnestock confirmed a quorum was established.

4. APPOINTMENTS

- A. Appointment of Randy Endean as Police Chief by Village President Suzanne Fahnestock and motion to confirm appointment

Motion by Trustee Speare with 2nd by Trustee Groezinger to confirm the appointment of Randy Endean as Police Chief. On a roll call vote Trustee Groezinger, Trustee Peloso, Trustee Joy, Trustee Speare, and Trustee Ward voted yes. Motion carried. Trustee Simon abstained.

- B. Appointment of Mike Miller as Planning and Zoning Commission member by Village President Suzanne Fahnestock and motion to confirm appointment.

Village Attorney Tait Lungren advised there was no conflict of interest regarding Mr. Miller also being a village employee.

Motion by Trustee Speare with 2nd by Trustee Peloso to confirm the appointment of Mike Miller as Planning and Zoning Commission Member. On a roll call vote Trustee Peloso, Trustee Joy, Trustee Simon, Trustee Speare, Trustee Ward, and Trustee Groezinger voted yes. Motion carried.

5. SWEARING IN

A. Police Chief Randy Endean

President Fahnestock swore in Randy Endean as the Maple Park Police Chief. He was welcomed and congratulated by the Board. Police Chief Endean thanked the Board and his family for supporting him, adding he was looking forward to begin his work in Maple Park as the newly appointed police chief on Monday, his birthday.

B. Planning and Zoning Commission Member Mike Miller

President Fahnestock swore in Mike Miller as a newly appointed member of the Planning and Zoning Commission.

6. **PUBLIC COMMENTS** – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk. You may also send an email to villageclerk@villageofmaplepark.com in advance of the meeting. The Village Clerk will read such comments during the Public Comment portion of the meeting.*

Colleen MacRunnels rose and reported that moving forward, funds donated for their fundraising events would be allocated to local organizations and scholarships that support those with disabilities. Mrs. MacRunnels thanked Maple Park for all the support that had been provided for the Special Olympics. She advised the Board the support and welcoming spirit from Maple Park had meant a lot to the athletes that participated.

7. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

A. Approval of Board Minutes

- Village Board Minutes March 5, 2024
- Committee of the Whole Meeting Minutes: March 19, 2024

B. Receive and File

- Planning & Zoning Public Hearing and Commission Meeting Minutes January 24, 2024

C. Acceptance of Cash and Investment Report as of February 29, 2024

D. Approval of Bills Payable and Manual Check Register #839

ACCOUNTS PAYABLE:	\$ 241,262.59
MANUAL CHECKS:	1,564.28
ACH PAYMENTS	6,173.97
TOTAL:	\$ 249,000.84

E. Approval of Travel, Meals, Lodging for Elected Officials /Employees

- 2024 Suburban Building Officials Conference Annual Training Institute – Training and Meal on March 8, 2024, for Lou Larson, \$175 for SBOC (included on March 31, 2024 warrant list as a manual check to American Bank & Trust for a Visa Payment)

Motion by Trustee Speare with 2nd by Trustee Groezinger to approve the Consent Agenda items a.) through e.) as presented. On a roll call vote Trustee Joy, Trustee Simon, Trustee Speare, Trustee Ward, Trustee Groezinger, and Trustee Peloso voted yes. Motion carried.

8. FINANCIAL REPORT

President Fahnestock asked if the Trustees had any questions for Treasurer Warford. Village Treasurer Warford gave a brief report advising the Board she continued to work on the budget and prepare for the audit.

9. LEGAL REPORT

President Fahnestock asked if the Trustees had any questions for Village Attorney Tait Lundgren. Tait Lundgren introduced himself and acknowledged he would be replacing Attorney Buick supporting the Village moving forward.

10. VILLAGE ADMINISTRATOR REPORT

Administrator Aldridge reported vehicle sticker sales had begun. She reminded the Board to be looking out for an email from Kane County with their 2024 Economic Statement of Interest questionnaires for completion.

11. POLICE DEPARTMENT REPORT

Sergeant Clifton noted the Board had been given a copy of the March Department Calls for Service to review. No further oral report.

12. PUBLIC WORKS REPORT

Public Work's Director Johnson reported the department had been installing street signs, working on a parcel and grounds beautification plan noting it would include the County Line retention pond. Johnson informed the Board the water treatment plant generator had been installed and was operating well.

13. ENGINEERING REPORT

Village Engineer Lin updated the Board on the current stormwater projects, the elevated tank's progress and confirmed the contractor doing the storm work would include the sewer repair behind Bootleggers in his estimate.

14. OLD BUSINESS

None

15. NEW BUSINESS

A. CONSIDERATIONS

None

B. MOTIONS

- MOTION TO APPROVE A SPECIAL EVENT PERMIT FOR A BIKE EVENT FOR THE ABD CYCLE CLUB ON APRIL 21, 2024.

Motion by Trustee Groezinger with 2nd by Trustee Peloso to approve a special event permit for a bike event for the ABD Cycle Club on April 21, 2024. On a roll call vote Trustee Simon, Trustee Speare, Trustee Ward, Trustee Groezinger, Trustee Peloso and Trustee Joy voted yes. Motion carried.

- MOTION TO APPROVE A SPECIAL EVENT PERMIT FOR A BIKE EVENT FOR THE ABD CYCLE CLUB ON SEPTEMBER 15, 2024.

Motion by Trustee Speare with 2nd by Trustee Simon to approve a special event permit for a bike event for the ABD Cycle Club on September 15, 2024. On a roll call vote Trustee Simon, Trustee Speare, Trustee Ward, Trustee Groezinger, Trustee Peloso, and Trustee Joy voted yes. Motion carried.

- MOTION TO APPROVE A SPECIAL EVENT PERMIT FOR A BIKE EVENT FOR THE AMERICAN DIABETES ASSOCIATION’S TOUR DE CURE ON AUGUST 10, 2024.

Motion by Trustee Speare with 2nd by Trustee Groezinger to approve a special event permit for a bike event for the American Diabetes Association’s Tour De Cure on August 10, 2024. On a roll call vote Trustee Speare, Trustee Ward, Trustee Groezinger, Trustee Peloso, Trustee Joy, and Trustee Simon voted yes. Motion carried.

16. RESOLUTIONS

None

17. ORDINANCES

A. ORDINANCE 2024-02 AN ORDINANCE AMENDING CERTAIN PROVISIONS OF THE MAPLE PARK VILLAGE CODE REGARDING APPROVED SURFACES / TRAILER PARKING

This Ordinance amends the Village Code in Section 7-4-3. A, 11-2-3, subsection F, and Section 11-9-3 for Approved Surfaces / Trailer Parking.

Motion by Trustee Joy with 2nd by Trustee Groezinger to approve the ordinance amending certain provisions of the Maple Park Village Code regarding approved surfaces / trailer parking with the striking of “contained verbiage.” On a roll call vote Trustee Groezinger, Trustee Peloso, Trustee Joy, Trustee Simon, and Trustee Speare voted yes. Motion carried. Trustee Ward Abstained.

B. ORDINANCE 2024-03 AN ORDINANCE AMENDING SUBSECTION F, PARAGRAPH 1, OF SECTION 11-2-3 THE MAPLE PARK VILLAGE CODE REGARDING TRAILER PARKING

This Ordinance amends subsection F, paragraph 1, of section 11-2-3 the Maple Park Village Code regarding trailer parking.

Motion by Trustee Groezinger with 2nd by Trustee Joy to approve Ordinance 2024-03 an ordinance amending subsection F, paragraph 1, of section 11-2-3 of the Maple Park Village Code regarding trailer parking. On a roll call vote Trustee Groezinger, Trustee Peloso, Trustee Joy, Trustee Simon, Trustee Speare and Trustee Ward voted yes. Motion Carried.

C. ORDINANCE 2024-04 AN ORDINANCE TO SUPPLEMENT THE APPROPRIATION ORDINANCE FISCAL YEAR ENDING APRIL 30, 2024 FOR THE VILLAGE OF MAPLE PARK, ILLINOIS.

This Ordinance amends Ordinance 2023-03, adopted April 4, 2024.

Motion by Trustee Speare with 2nd by Trustee Simon to approve Ordinance 2024-04 an ordinance to supplement the Appropriation Ordinance Fiscal Year Ending April 30, 2024 for the Village of Maple Park, Illinois. On a roll call vote Trustee Peloso, Trustee Groezinger, Trustee Joy, Trustee Simon, Trustee Speare, and Trustee Ward voted yes. Motion Carried.

D. ORDINANCE 2024-05 AN ORDINANCE ADOPTING THE ANNUAL APPROPRIATION FOR THE FISCAL YEAR BEGINNING MAY 1, 2024 AND ENDING APRIL 30, 2025 IN THE VILLAGE OF MAPLE PARK, KANE AND DEKALB COUNTIES, ILLINOIS

This Ordinance adopts the budget for Fiscal Year 2025 (beginning May 1, 2024 and ending April 30, 2025).

Motion by Trustee Ward with 2nd by Trustee Speare to approve Ordinance 2024-05 an ordinance adopting the Annual Appropriation for the Fiscal Year Beginning May 1, 2024 and Ending April 30, 2025 in the Village of Maple Park, Kane and DeKalb Counties, Illinois. On a roll call vote Trustee Groezinger, Trustee Joy, Trustee Speare, Trustee Simon, Trustee Ward, and Trustee Peloso voted yes. Motion Carried.

18. VILLAGE PRESIDENT REPORT

None

19. TRUSTEES REPORT

Trustee Speare reported the Sons of the American Legion and the Lions Club are requesting permission to paint the swing set equipment in both Veterans and Lions Park. The Board consented appreciatively.

Trustee Groezinger discussed the annual gun raffle and acknowledged she has tickets available for purchase. She added the drawing would take place in July at the fireworks on the third Wednesday of that month.

Trustee Ward requested an item be placed on the next Committee of the Whole Meeting Agenda to discuss the parcel on County Line Road and its development.

Trustee Simon requested the erosion of Memorial Park Pond be a topic of discussion at an upcoming meeting.


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20. ADJOURNMENT

Having no further business before the Board, motion by Trustee Simon with 2nd by Trustee Speare to adjourn. Motion carried by voice vote.

Meeting adjourned at 7:32 p.m.

Respectfully Submitted,


Caryn Minor, Village Clerk