



# Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309  
Website: <http://www.villageofmaplepark.org>

Approved by the Board of  
Trustees on July 2, 2024

**BOARD OF TRUSTEES MEETING MINUTES  
TUESDAY, JUNE 4, 2024  
7:00 P.M.  
MAPLE PARK CIVIC CENTER  
302 WILLOW STREET, MAPLE PARK**

**1. CALL TO ORDER**

President Fahnestock called the regular meeting of the Board of Trustees to order at 7:00 p.m.

**2. PLEDGE OF ALLEGIANCE**

President Fahnestock led everyone in the Pledge of Allegiance.

**3. ROLL CALL/QUORUM ESTABLISHED**

President Fahnestock asked for a roll call to establish a quorum.

Deputy Clerk Shannon Warford called the roll call and the following Board members were present: President Suzanne Fahnestock, Trustee Tonia Groezinger, Trustee Hillary Joy, Trustee JT Peloso, Trustee Chris Simon, Trustee Cliff Speare, and Trustee Jen Ward.

Also present were Village Administrator Cheryl Aldridge, Police Chief Randy Endean, Director of Public Works Scot Johnson, Village Attorney Robert Kudlicki, Village Engineer Jeremy Lin, and Deputy Clerk/Treasurer Shannon Warford.

Members of the public present are found on the meeting sign in sheet.

President Fahnestock confirmed a quorum was established.

**4. PUBLIC COMMENTS** – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk. You may also send an email to [villageclerk@villageofmaplepark.com](mailto:villageclerk@villageofmaplepark.com) in advance of the meeting. The Village Clerk will read such comments during the Public Comment portion of the meeting. Time Limit: 5 minutes per speaker.*

Mr. McPhee, President of Settlement HOA, addressed the Board. He updated that the Settlement HOA took a vote of members who overwhelmingly would like to dissolve the HOA. He read aloud the letter sent to HOA members. The HOA Board will file articles of dissolution with the State. SSA#3 will be enacted. Asking the Board for any questions, Trustee Peloso asked about the HOA finances. They reported they are all current on bills but will need to pay remaining insurance for the year in October. Trustee Ward asked about transference of ownership of the Planned Unit Development. Village Administrator will continue to investigate and bring back research to the COW Meeting. Administrator

Aldridge asked the Village Board how to proceed with maintenance regarding the HOA this year since taxes would not be collected until next year. Trustee Joy reported she would only be supportive of the SSA for the Settlement if SSAs were enacted for all HOAs in town. Mr. McPhee asked about the mowing for the area. President Fahnestock asked for consensus for mowing to be tabulated. Discussion ensued and continued. The Board gave consensus approval for Administrator Aldridge to move forward with seeking a mowing vendor and keeping a total of expenses. Conversation will continue at the COW.

**5. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS**

**CONSENT AGENDA – OMNIBUS VOTE**

*All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.*

A. Approval of Board Minutes

- Board Meeting Minutes May 7, 2024
- Committee of the Whole Meeting Minutes May 21, 2024
- Special Board Meeting Minutes May 7, 2024 and May 21, 2024

B. Receive and File

- None

C. Acceptance of Cash and Investment Report as of April 30, 2024

D. Approval of Bills Payable and Manual Check Register #841

ACCOUNTS PAYABLE:	<u>\$132,194.40</u>
MANUAL CHECKS:	<u>818.64</u>
ACH PAYMENTS	<u>26,836.32</u>
TOTAL:	<u>\$159,849.36</u>

E. Approval of Travel, Meals, Lodging for Elected Officials/Employees

- None

Motion by Trustee Speare with 2<sup>nd</sup> by Trustee Groezinger to approve the Consent Agenda items A.) through E.) as presented. On a roll call vote Trustee Joy, Trustee Peloso, Trustee Simon, Trustee Speare, Trustee Ward, and Trustee Groezinger voted yes. Motion carried.

**6. FINANCIAL REPORT**

Village Treasurer Warford reported that the May has been a busy month getting started with the new fiscal year and that she will be working with the auditors the week of July 22 to wrap up Fiscal Year 2024. President Fahnestock asked if there were any questions on the Financial Report. Hearing no questions, she moved to the next agenda item.

**7. LEGAL REPORT**

President Fahnestock asked if there were any questions for Village Attorney Robert Kudlicki. Trustee Groezinger asked if there was anything that came out of the most recent state legislative session. He reported that he did not know of anything.

**8. VILLAGE ADMINISTRATOR REPORT**

Administrator Aldridge reported that vehicle stickers were due at the end of May and that over 750 have been sold. Another letter will be sent out soon to those citizens who have not purchased theirs. She also informed the Board of a resident who reached out regarding a penalty adjustment. The Board consented to remove the fees and to not charge late fees for the vehicle stickers due this month. Village Administrator shared with the Board of the upcoming need for a PZC meeting regarding a variance application and reminded the Board the June COW Meeting has been moved from 6/18/24 to 6/25/24. Trustee Joy asked about the moratorium affecting this PZC and Aldridge reported this is not in the location referenced by the moratorium.

**9. POLICE DEPARTMENT REPORT**

Chief Endean provided the Board with the summary of May activity. They did address unmoved vehicles, and people are coming into compliance. Office Strader will be moving downstate and his last day is tomorrow. They are moving forward with applications but have not had any other progress yet. He reported the squad car is in the body shop and needs to discuss with the adjuster determining next steps as the damage is higher than originally estimated. Officer Richmeier is still on leave and has an appointment upcoming.

**10. PUBLIC WORKS REPORT**

Director of Public Work Scot Johnson shared the Civic Center landscaping has been doing well and some doors have been repaired in the gym. The HVAC A/C switchover with the new system has gone well. Beautification committee has been working as well. There was gravel added on Kennebec and added two tons of pothole mix around town. Johnson informed the Board the first round of sidewalk repairs would be about \$5,300, and these locations are spread all around town. He asked the Board to consent, and they did. He has been taking care of some downed trees from storms and is getting parks ready with Lions Club help as well. McCloud has treated the pond. Hydrant flushing should begin this month. Trustee Speare reported Virgil Township will be dropping gravel on Root Lane. Asked if there are hours people are not supposed to be in the parks. The hours are dawn to dusk. Chief will address with current on-duty officers as well. Trustee Ward asked

about the hemlock, and Johnson reported that it is being treated and that it is currently being monitored.

## **11. ENGINEERING REPORT**

Village Engineer Jeremy Lin reported the elevated tank is awaiting the next phase of painting with subcontractors and is moving forward. Underground piping and inside tank controls are next. The bid for the fencing for the generator has been reset, and that will be later this month. He then referenced the upcoming motions and has been working on things approved at the last meeting.

## **12. OLD BUSINESS**

None.

## **13. NEW BUSINESS**

### **A. CONSIDERATIONS**

None.

### **B. MOTIONS**

- MOTION TO APPROVE LINTECH ENGINEERING WORK ORDER FOR ASHTON ROAD STORMWATER IMPROVEMENTS FOR A TOTAL COST OF \$17,000.

Trustee Ward asked what this is. Engineer Lin said it is a redo of an old project that will capture the stormwater into the stormsewer faster. He reiterated the problems with original berm. This will not affect the homeowners. We already have the easement, but we will seek adjacent easement from one landowner. Administrator will work with engineering, legal and property owner. Timeline is to do design in next 30 days and get bid after easement is acquired. The project is budgeted for this fiscal year. Trustee Joy asked about reports and investigations requested from last meeting. Lin reported there were no other past reports or investigations involving this, that it was just from visual observations. Trustee Groezinger asked if this will help on Dekalb Drive as well. Discussion ensued. Lin said some issues on DeKalb Drive are from the Union Ditch district.

Motion by Trustee Peloso with 2<sup>nd</sup> by Trustee Simon to approve Lintech Engineering work order for Ashton Road Stormwater Improvements for a total cost of \$17,000. On a roll call vote Trustee Peloso, Trustee Simon, Trustee Speare, Trustee Ward, Trustee Groezinger and Trustee Joy voted yes. Motion Carried.

- MOTION TO AWARD THE 2024 STORM SEWER IMPROVEMENTS PROJECT TO ELLIOTT & WOOD, INC. FOR A NOT TO EXCEED AMOUNT OF \$267,500.

Motion by Trustee Speare with 2<sup>nd</sup> by Trustee Groezinger to award the 2024 StormSewer Improvements Project to Elliott & Wood, Inc. for a not to exceed amount of \$267,500. On a roll call vote Trustee Simon, Trustee Speare, Trustee Ward, Trustee Groezinger, Trustee Joy and Trustee Peloso voted yes. Motion carried.

#### 14. RESOLUTIONS

**A. RESOLUTION 2024-05 AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT, IN THE FORM OF A NON-EXCLUSIVE LICENSE AGREEMENT, BETWEEN THE COUNTY OF KANE (KANECOMM 9-1-1) AND VILLAGE OF MAPLE PARK**

*This Resolution authorizes Kane County to install equipment in and on the Maple Park Elevated Storage Tank No. 2 (Water Tower) for use by Kane County KaneComm 9-1-1.*

Motion by Trustee Speare with 2<sup>nd</sup> by Trustee Ward to approve Resolution 2024-05 Authorizing the Village President to execute an intergovernmental agreement, in the form of a non-exclusive license agreement, between the County of Kane (KaneComm 9-1-1) and Village of Maple Park. On a roll call vote Trustee Speare, Trustee Ward, Trustee Groezinger, Trustee Joy, Trustee Peloso, and Trustee Simon voted yes. Motion carried.

**B. RESOLUTION 2024-06 AUTHORIZING THE VILLAGE PRESIDENT OF THE VILLAGE OF MAPLE PARK TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT REGARDING THE USE OF A POLICE RECORDS MANAGEMENT SYSTEM AND SERVICES THROUGH KANECOMM**

*This Resolution authorizes intergovernmental agreement to be entered into for the purpose of operating a shared Tyler / New World Systems Law Enforcement Records Management System (RMS) Solution, between the Village of Maple Park Police Department and Kane County.*

Motion by Trustee Speare with 2<sup>nd</sup> by Trustee Simon to approve Resolution 2024-06 Authorizing the Village President of the Village of Maple Park to execute an intergovernmental agreement regarding the use of a police records management system and services through KaneComm. On a roll call vote Trustee Ward, Trustee Groezinger, Trustee Joy, Trustee Peloso, Trustee Simon and Trustee Speare voted yes. Motion carried.

**15. ORDINANCES**

None.

**16. VILLAGE PRESIDENT REPORT**

President Fahnestock had nothing to report.

**17. TRUSTEES REPORT**

Trustee Joy asked what the plan was for the road blocks for Memorial Day parade. The blocks had not put up. Administrator Aldrige said Chris Rebone just asked the barricades be dropped off and that he would manage it being put up.

The public meeting closed and went into executive session at 7:55 p.m.

**18. EXECUTIVE SESSION**

**A. PURSUANT TO 5 ILCS 120/2 (C) (1)**

*The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.*

Motion by Trustee Groezinger with 2<sup>nd</sup> by Trustee Speare to go into Executive Session. On a roll call vote Trustee Groezinger, Trustee Joy, Trustee Peloso, Trustee Simon, Trustee Speare and Trustee Ward voted yes.

Motion by Trustee Spearer with 2<sup>nd</sup> by Trustee Ward to go back into Open Session. On a roll call vote Trustee Groezinger, Trustee Joy, Trustee Peloso, Trustee Simon, Trustee Speare and Trustee Ward voted yes.

Returned to Open Session at 8:16 p.m.

**19. ACTIONS FROM EXECUTIVE SESSION**

Motion by Trustee Ward with 2<sup>nd</sup> by Trustee Groezinger to hire three part-time candidates for Public Works conditionally upon passing background checks and physicals at an hourly rate of \$18 for two of those individuals and \$20 for the other. On a roll call vote Trustee Ward, Trustee Groezinger, Trustee Joy, Trustee Peloso, Trustee Simon, and Trustee Speare voted yes. Motion carried.

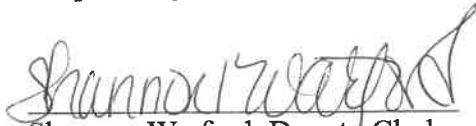
Motion by Trustee Speare with 2<sup>nd</sup> by Trustee Joy to hire a full-time candidate for Public Works conditionally upon passing background checks and physicals at an annual salary of \$50,000 plus the medical stipend per the Employee Handbook. On a roll call vote Trustee Ward, Trustee Groezinger, Trustee Joy, Trustee Peloso, Trustee Simon, and Trustee Speare voted yes. Motion carried.

**20. ADJOURNMENT**

Having no further business before the Board, motion by Trustee Peloso with 2<sup>nd</sup> by Trustee Ward to adjourn. Motion carried by voice vote.

Meeting Adjourned at 8:18 p.m.

Respectfully Submitted,

  
Shannon Warford, Deputy Clerk