



Village of Maple Park

302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151

Village Hall: 815-827-3309

Website: <http://www.villageofmaplepark.org>

Approved by the Board of Trustees
on November 5, 2024

**BOARD OF TRUSTEES MEETING MINUTES
TUESDAY, OCTOBER 1, 2024
7:00 P.M.
MAPLE PARK CIVIC CENTER
302 WILLOW STREET, MAPLE PARK**

1. CALL TO ORDER

President Fahnestock called the regular meeting of the Board of Trustees to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

President Fahnestock led everyone in the Pledge of Allegiance.

3. ROLL CALL/QUORUM ESTABLISHED

President Fahnestock asked for a roll call to establish a quorum.

Deputy Clerk Shannon Warford called the roll call and the following Board members were present: President Suzanne Fahnestock, Trustee Tonia Groezinger, Trustee Hillary Joy, Trustee JT Peloso, Trustee Chris Simon, Trustee Cliff Speare, and Trustee Jen Ward.

Also present were Village Administrator Cheryl Aldridge, Police Chief Randy Endean, Director of Public Works Scot Johnson, Village Attorney Tait Lundgren, Village Engineer Jeremy Lin, and Deputy Clerk Shannon Warford.

Members of the public present are found on the meeting sign in sheet.

President Fahnestock confirmed a quorum was established

4. PRESENTATION OF THE AUDIT – LAUTERBACH & AMEN, LLP

President Fahnestock advised the Trustees they have received the Lauterbach & Amen Audit and letter for review and introduced Jennifer Martinson. Ms. Martinson acknowledged she was here from Lauterbach & Amen to present the audit review and thanked Treasurer Warford and Administrator Aldridge for their help during the auditing process. She reported the documents acknowledged had demonstrated a clean audit opinion. Ms. Martinson continued reviewing the year's highlights and areas of interest. No questions from the Trustees.

5. INTRODUCTION OF POLICE OFFICER

- Police Officer James Olsen

President Fahnestock requested Police Chief Endean introduce Maple Park's new officer present this evening. Police Chief Endean introduced Officer James Olsen. He gave a brief history of his career and noted he will be a wonderful experienced asset to the Maple Park Police Department. Officer Olsen thanked the Village for welcoming him and is happy to be a part of the community.

6. **PUBLIC COMMENTS** – *Any resident wishing to address the Board may do so according to the guidelines set forth in the “Rules for Public Comments at Public Meetings” handout. Please complete a speaker request form and submit it to the Village Clerk. You may also send an email to villageclerk@villageofmaplepark.com in advance of the meeting. The Village Clerk will read such comments during the Public Comment portion of the meeting. Time Limit: 5 minutes per speaker.*

Mike Miller reported on the history of the field tile on the smaller baseball field at the Civic Center. He states it has been compromised since 2010 when he was Public Works Director. Rain potentially further exposed the problems a couple days prior to vehicles parking on the field during the softball tournament. He shared that other public work directors had maintained this area for a long time and that parking had not created a problem in the past. He spoke with current Public Works Director Scot Johnson and came to a compromise between the Softball Tournament and the Public Works Department to not park on the diamond next year.

7. **MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS**

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

A. Approval of Board Minutes

- Board Meeting Minutes September 3, 2024
- Committee of the Whole Meeting Minutes September 17, 2024

B. Receive and File

- Planning & Zoning Commission Public Hearing and Meeting July 24, 2024

C. Acceptance of Cash and Investment Report as of August 31, 2024

D. Approval of Bills Payable and Manual Check Register #845

ACCOUNTS PAYABLE:	\$248,873.98
MANUAL CHECKS:	3,660.29
ACH PAYMENTS	6,855.95
TOTAL:	\$259,390.22

E. Approval of Travel, Meals, Lodging for Elected Officials/Employees

- None

Motion by Trustee Speare with 2nd by Trustee Groezinger to approve the Consent Agenda items A.) through E.) as presented. On a roll call vote Trustee Groezinger, Trustee Joy, Trustee Peloso, Trustee Simon, Trustee Speare, and Trustee Ward voted yes. Motion carried.

8. FINANCIAL REPORT

President Fahnestock asked if there were any questions on the financial report. Village Treasurer Shannon Warford noted that the Elliott and Wood work on the 2024 Storm Sewer Improvements Project being paid this month did go over budget \$34,500 due to extra work discovered mid-project. The check was just approved but will be sent after as-builts are received. Hearing no questions, President Fahnestock moved to the next agenda item.

9. LEGAL REPORT

Village Attorney Lundgren noted there was no report this evening. Hearing no questions, President Fahnestock moved to the next agenda item.

10. VILLAGE ADMINISTRATOR REPORT

Village Administrator Aldridge reported that the Lions Club will be installing 3 ceiling fans at Lions Park soon. She also informed the board that she attended an informational class on “Recycle Coach” at Kane County, which is an online tool to assist residents in recycling and garbage collection. The cost of the tool is being covered by the IEPA for the first 6 years, possibly longer. She will be working on getting the information entered to roll out on our website and their app for resident use over the next few months. She noted Kaneland School District will have a Town Hall at the Civic Center on October 21 from 6-8 pm. She also reported Lennar is cleaning up the Heritage Hills signs. She also reported Scot Johnson passed the test for his pesticide license.

11. POLICE DEPARTMENT REPORT

Chief Endean reported September events, including community service during Fun Fest and training with various organizations.

12. PUBLIC WORKS REPORT

Director of Public Works Johnson reported September work included street light repairs, progress with water tower filling, and cleaning McAdams Shed area. Repair was made on the baseball field after the collapse of the field tile after the softball tournament. Street patching was completed on Fadia and near Main & Broadway after a water main break. The department is beginning to prepare for winter with tree trimming soon. He proposes a redesign at McAdams to accommodate parking near the shed. Extending asphalt near the shed is one option. Trustee Groezinger described how multiple rentals are going on in that area with no designated parking areas for customers. She suggests the Board decide the use for this area between parking and basketball. Trustee Ward asked if it would be feasible to pave some of the green space behind the shed. Director Johnson agreed that could be one possibility. They are aware of wanting to make a space for older kids since other parks are geared towards younger ages. President Fahnestock requested to give Administrator Aldridge an opportunity to look into ideas to resolve the situation and move forward.

13. ENGINEERING REPORT

Village Engineer Lin is hoping to help with the parking ideas mentioned by the Public Works Director and other areas in the Village. He is pushing the contractor to finish with the new water tower and putting it into service. Fencing at the water plant is nearly complete, and he is working with the IEPA on the construction project for the blowers. He is hoping to get a portion of 2024 Paving Project started this year. Surveying was a bit late to get as much done as hoped in 2024. He suggests proceeding with the easy resurfacing of asphalt areas budgeted for now using Grant and MFT funds and then saving the more involved gravel roads for the spring.

14. OLD BUSINESS

None

15. NEW BUSINESS

A. CONSIDERATIONS

B. MOTIONS

- MOTION TO APPROVE JRC CONTRACTING LLC FOR WATER TREATMENT PLANT GENERATOR MAINTENANCE

Motion by Trustee Speare with 2nd by Trustee Groezinger to approve JRC Contracting LLC for Water Treatment Plant Generator Maintenance. On a roll call vote Trustee Joy, Trustee Peloso, Trustee Simon, Trustee Speare, Trustee Ward, and Trustee Groezinger voted yes. Motion carried.

- MOTION TO APPROVE THE FISCAL YEAR 2024 AUDIT (MAY 1, 2023 TO APRIL 30, 2024)

Motion by Trustee Groezinger with 2nd by Trustee Speare to approve the Fiscal Year 2024 Audit (May 1, 2023 to April 30, 2024). On a roll call vote Trustee Peloso, Trustee Simon, Trustee Speare, Trustee Ward, Trustee Groezinger, and Trustee Joy voted yes. Motion carried.

16. RESOLUTIONS

- A. **RESOLUTION 2024-08 AUTHORIZING THE VILLAGE PRESIDENT OR HER DESIGNEE TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH THE COUNTY OF KANE FOR ANIMAL CONTROL SERVICES**

This Resolution authorizes an agreement to be entered into with Kane County Animal Control.

Motion by Trustee Speare with 2nd by Trustee Ward to approve Resolution 2024-08 authorizing the Village President or her designee to enter into an intergovernmental agreement with the County of Kane for animal control services.

Administrator Aldridge reported that Kane County Animal Control will not pick up in DeKalb County. DeKalb County Animal Control does not currently need an agreement but will pick up an animal if necessary.

On a roll call vote Trustee Simon, Trustee Speare, Trustee Ward, Trustee Groezinger, Trustee Joy, and Trustee Peloso voted yes. Motion carried.

17. ORDINANCES

- A. **ORDINANCE 2024-09 AN ORDINANCE EXTENDING THE TEMPORARY MORATORIUM ENACTED MAY 7, 2024 BY THE BOARD OF TRUSTEES OF THE VILLAGE OF MAPLE PARK, ILLINOIS**

This Ordinance extends the temporary moratorium on the processing, consideration, and / or approval of applications for building permits in the B-1 zoning district in the County Line and West Ashton Corridor.

Motion by Trustee Ward with 2nd by Trustee Groezinger to approve Ordinance 2024-09 an ordinance extending the temporary moratorium enacted May 7, 2024 by the Board of Trustees of the Village of Maple Park, Illinois. On a roll call vote Trustee Speare, Trustee Ward, Trustee Groezinger, Trustee Joy, and Trustee Simon voted yes. Trustee Peloso voted no. Motion carried.

18. VILLAGE PRESIDENT REPORT

Village President thanked Administrator Aldridge for her work on her birthday, congratulated Chief Endean on hiring a new officer, and thanked Engineer Lin for keeping up with water tower work.

19. TRUSTEES REPORT

Trustee Speare reported that Veterans Park has been updated and looks nice. Sons of American Legion did the work. President Fahnestock thanked them for all the work. Administrator Aldridge reported a citizen is interested in donating a flagpole and informed the Board of a street needing to be vacated. Trustee Groezinger said the new Superintendent of Kaneland School District would really like to encourage attendance at the upcoming Town Hall to hear from citizens. Trustee Ward asked for the status on the park planned near the water tower. Administrator Aldridge reported she has been working on updated quotes for possibilities. President Fahnestock would like to invite DCCF back when we start, to acknowledge their contribution. Administrator Aldridge informed the Board she is suggesting other citizens who would like to donate do so after we start with the base of an \$80,000 playground structure. Trustee Groezinger asked about those donations being used at the same time for simultaneous construction, but the administrator said she has not heard definitively from any of those sources. Trustee Ward asked about abandoning the basketball court at McAdams and putting a multipurpose court at the water tower park in the future using TIF funds. Discussion ensued. Suggestions were also made for allowance of pavers and memorial markers.

20. ADJOURNMENT

Having no further business before the Board, motion by Trustee Simon with 2nd by Trustee Speare to adjourn. Motion carried by voice vote.

Meeting Adjourned at 7:44 p.m.

Respectfully Submitted,


Shannon Warford, Deputy Clerk