Village of Maple Park
302 Willow Street ♦ P.O. Box 220 ♦ Maple Park, Illinois 60151
Village Hall: 815-827-3309
Website: http://www.villageofmaplepark.org

Approved by the Board of Trustees on March 4, 2025

BOARD OF TRUSTEES MEETING MINUTES
TUESDAY, FEBRUARY 4, 2025
7:00 P.M.
MAPLE PARK CIVIC CENTER
302 WILLOW STREET, MAPLE PARK

1. CALL TO ORDER

President Fahnestock called the regular meeting of the Board of Trustees to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

President Fahnestock led everyone in the Pledge of Allegiance.

3. ROLL CALL/QUORUM ESTABLISHED

President Fahnestock asked for a roll call to establish a quorum.

Deputy Clerk Shannon Warford called the roll call and the following members were present: President Suzanne Fahnestock, Trustee Tonia Groezinger, Trustee Hillary Joy, Trustee JT Peloso, Trustee Cliff Speare, and Trustee Jen Ward. Absent Trustee Chris Simon.

Also, present were Police Chief Randy Endean, Village Administrator Cheryl Aldridge, Village Attorney Tait Lundgren, Village Engineer Jeremy Lin, Director of Public Works Scot Johnson, and Deputy Clerk Shannon Warford.

Members of the public present were found on the meeting sign in sheet.

President Fahnestock confirmed a quorum was established.

4. PUBLIC COMMENTS – *Any resident wishing to address the Board may do so according to the guidelines set forth in the "Rules for Public Comments at Public Meetings" handout. Please complete a speaker request form and submit it to the Village Clerk. You may also send an email to villageclerk@villageofmaplepark.com in advance of the meeting. The Village Clerk will read such comments during the Public Comment portion of the meeting. Time Limit: 5 minutes per speaker.*

None.

5. MOTION TO APPROVE CONSENT AGENDA / ADDITIONS-DELETIONS

CONSENT AGENDA – OMNIBUS VOTE

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless requested by a Board member, in which event the item(s) will be removed from the Consent Agenda. Prior to a vote on the Consent Agenda, members of the public may request that a Trustee have an item removed from the Consent Agenda.

A. Approval of Board Minutes

- Village Board Meeting Minutes January 7, 2025
- Committee of the Whole Minutes January 28, 2025
- Special Board Meeting Minutes January 28, 2025

B. Receive and File

- Planning & Zoning Commission Public Hearing & Meeting Minutes September 25, 2024

C. Acceptance of Cash and Investment Report as of December 31, 2024

D. Approval of Bills Payable and Manual Check Register #852

ACCOUNTS PAYABLE:	$44,738.89
MANUAL CHECKS:	0.00
ACH PAYMENTS	6,234.97
TOTAL:	$50,973.86

E. Approval of Travel, Meals, Lodging for Elected Officials/Employees

- None

Motion by Trustee Speare with 2nd by Trustee Groezinger to approve the Consent Agenda items A through E as presented. President Fahnestock said there needed to be one change to remove the previous Village Clerk's name and replace it with the current Deputy Clerk for the submission signature. On a roll call vote Trustee Groezinger, Trustee Joy, Trustee Peloso, Trustee Speare, and Trustee Ward voted yes. Motion carried. Absent Trustee Simon.

6. FINANCIAL REPORT

President Fahnestock asked if there were any questions on the financial report. Hearing no questions for Treasurer Warford, President Fahnestock moved to the next agenda item.

7. LEGAL REPORT

President Fahnestock asked if there were any questions for the Village Attorney. Hearing no questions for Attorney Lundgren, President Fahnestock moved to the next agenda item.

8. VILLAGE ADMINISTRATOR REPORT

Administrator Aldridge reported the building code task force meeting is set for 2/10/25. She reminded everyone the office is closed for Presidents' Day. The Lennar Ribbon Cutting Open House is scheduled for 2/12/25 at 5:30, and the Kaneland School District Town Hall in Maple Park is set for 2/26/25 from 6-8 p.m. The Village Treasurer has mailed W-2s. She asked the Board for consensus of a $14,457.80 change order with Maguire for the valve and fittings for the old tower and an extension of the time delay for the job. Consensus was reached. She also responded to Trustee Peloso's question regarding how the task force would be run.

9. POLICE DEPARTMENT REPORT

Police Chief Endean shared a written report and then reported the swearing in of two new officers and having one more week before Sergeant goes for training.

10. PUBLIC WORKS REPORT

Public Works Director Johnson shared a written report and then reported preparations are going smoothly for spring. The department has been assisting the contractor at the new water tower and getting a few issues cleared up at the WWTP. Snow events have been minor. Trustee Groezinger asked about how construction vehicles are approaching the development area. Administrator Aldridge reported she will speak with Lennar to ensure compliance. Trustee Ward asked about a separate entrance from 38 that used to be accessible. Administrator Aldridge said IDOT would have to reapprove. Engineer Lin could put together a request to restart using.

11. ENGINEERING REPORT

Village Engineer Lin reported we have a couple workorders upcoming. We are working on easement work to be completed on time. When weather improves, we will work on paving. Regarding the new elevated tower, the hope is substantial completion will be achieved next month and includes the installation of a valve. Trustee Groezinger confirmed playground timing will be unaffected. Trustee Ward asked about compensation due to water tower construction being late, and Engineer Lin reported we are holding back on it at this point.

12. OLD BUSINESS

None.

13. NEW BUSINESS

A. CONSIDERATIONS

B. MOTIONS

1. **MOTION TO APPROVE LINTECH ENGINEERING WORK ORDER FOR 2025 PAVING IMPROVEMENTS (PORTION 1) – CONSTRUCTION SERVICES IN THE AMOUNT OF $25,000.00.**

   Motion by Trustee Speare with 2nd by Trustee Ward to approve Lintech Engineering Work Order for 2025 paving improvements (portion 1) – construction services in the amount of $25,000.00. On a roll call vote Trustee Joy, Trustee Peloso, Trustee Speare, Trustee Ward, and Trustee Groezinger voted yes. Motion carried. Absent Trustee Simon.

2. **MOTION TO APPROVE LINTECH ENGINEERING WORK ORDER FOR 2025 WTP / WWTP FACILITY PLANNING REPORT IN THE AMOUNT OF $50,000.00.**

   Motion by Trustee Speare with 2nd by Trustee Ward to approve Lintech Engineering Work Order for 2025 WTP / WWTP facility planning report in the amount of $50,000.00. On a roll call vote Trustee Peloso, Trustee Speare, Trustee Ward, Trustee Groezinger, and Trustee Joy voted yes. Motion carried. Absent Trustee Simon.

3. **MOTION TO WAIVE THE FORMAL BIDDING REQUIREMENTS FOR THE CONSTRUCTION OF STORMWATER INFRASTRUCTURE FOR THE ASHTON STORM SEWER IMPROVEMENTS, PURSUANT TO 65 ILCS 5/8-9-1 DUE TO THE TIME CONSTRAINTS CONTAINED IN THE GRANT OF EASEMENT WHERE THE PROJECT IS TO BE CONSTRUCTED, AND TO APPROVE THE CONTRACT WITH HUMMEL CONSTRUCTION IN THE AMOUNT OF $180,431.00 FOR SAID SERVICES.**

   Motion by Trustee Groezinger with 2nd by Trustee Joy to waive the formal bidding requirements for the construction of stormwater infrastructure for the Ashton storm sewer improvements, pursuant to 65 ILCS 5/8-9-1 due to the time constraints contained in the grant of easement where the project is to be constructed, and to approve the contract with Hummel Construction in the amount of $180,431.00 for said services.

   Trustee Joy asked if this is within budget. Administrator Aldridge confirmed the project would be moved from the Road & Bridge Fund to General Fund – Streets Department, and we have the funds to cover there. Trustee Speare asked for completion timeline and Engineer Lin shared the contractor understands and has pledged to meet that.

   On a roll call vote Trustee Speare, Trustee Ward, Trustee Groezinger, Trustee Joy, and Trustee Peloso, voted yes. Motion carried. Absent Trustee Simon.

14. RESOLUTIONS

A. RESOLUTION 2025-03 A RESOLUTION DESIGNATING THE NAME OF THE PLAYGROUND LOCATED AT MEMORIAL PARK IN HERITAGE HILLS SUBDIVISION TO BE HEREAFTER KNOWN AS "BEAU MILLER PLAYGROUND"

This Resolution names the playground at Memorial Park "Beau Miller Playground".

Motion by Trustee Groezinger with 2nd by Trustee Speare to approve Resolution 2025-03 a resolution designating the name of the playground located at Memorial Park in Heritage Hills subdivision to be hereafter known as "Beau Miller Playground On a roll call vote Trustee Ward, Trustee Groezinger, Trustee Joy, Trustee Peloso, and Trustee Speare voted yes. Motion carried. Absent Trustee Simon.

B. RESOLUTION 2025-04 A RESOLUTION ADOPTING AN UPDATE TO THE DEKALB COUNTY ALL HAZARDS MITIGATION PLAN

This Resolution formally adopts the DeKalb County All Hazards Mitigation Plan.

Motion by Trustee Speare with 2nd by Trustee Ward to approve Resolution 2025-04 a resolution adopting an update to the DeKalb County all hazard mitigation plan. On a roll call vote Trustee Groezinger, Trustee Joy, Trustee Peloso, Trustee Speare, and Trustee Ward voted yes. Motion carried. Absent Trustee Simon.

C. RESOLUTION 2025-05 A RESOLUTION AUTHORIZING THE DISPOSAL OF AGED AND UNWORKABLE SURPLUS PROPERTY IN POSSESSION OF THE VILLAGE OF MAPLE PARK

This Resolution allows Village staff to dispose of property no longer in use or needed by the Village.

Motion by Trustee Speare with 2nd by Trustee Ward to approve Resolution 2025-05 a resolution authorizing the disposal of aged and unworkable surplus property in possession of the Village of Maple Park. On a roll call vote Trustee Joy, Trustee Peloso, Trustee Speare, Trustee Ward, and Trustee Groezinger voted yes. Motion carried. Absent Trustee Simon.

15. ORDINANCES

A. ORDINANCE 2025-02 AN ORDINANCE ADOPTING THE MAPLE PARK ZONING MAP

This Ordinance adopts Exhibit A as the Village's updated Zoning Map.

- Motion by Trustee Speare with 2nd by Trustee Groezinger to approve Ordinance 2025-02 an ordinance adopting the Maple Park zoning map. On a roll call vote Trustee Peloso, Trustee Speare, Trustee Ward, Trustee Groezinger, and Trustee Joy voted yes. Motion carried. Absent Trustee Simon.

16. VILLAGE PRESIDENT REPORT

Village President Fahnestock reported she had nothing to share at this time.

17. TRUSTEES REPORT

Trustee Speare reported Lincoln County 4H is volunteering to clean up Memorial Park on 4/18/25 from 4-7 p.m.

President Fahnestock excused the guests and noted the meeting would be moving out of open session.

The public meeting closed and went into executive session at 7:22 p.m.

Motion by Trustee Speare with 2nd by Trustee Joy to go into Executive Session. Motion carried on a voice vote.

18. EXECUTIVE SESSION

A. PURSUANT TO 5 ILCS 120/2 (C) (1)

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

B. PURSUANT TO 5 ILCS 120/2 (C) (21) CLOSED SESSION MINUTES

Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

C. PURSUANT TO 5 ILCS 120/2 (C) (11) LITIGATION

Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

Motion by Trustee Joy with 2nd by Trustee Speare to resume Open Session. Motion carried by voice vote.

Returned to Open Session at 7:49 p.m.

19. ACTIONS FROM EXECUTIVE SESSION

- Motion by Trustee Ward with a 2nd by Trustee Speare to approve a five percent increase in Village Administrator Aldridge's salary. On a roll call vote, Trustee Speare Trustee Ward, Trustee Groezinger, and Trustee Joy, and Trustee Peloso voted yes. Motion carried. Absent Trustee Simon.

- Motion by Trustee Groezinger with a 2nd by Trustee Joy to open the executive session minutes from September 3, 2024, 2nd set and to keep the executive session minutes closed from September 3, 2024, 1st set and November 5, 2024. On a roll call vote Trustee Ward, Trustee Groezinger, Trustee Joy, Trustee Peloso, and Trustee Speare voted yes. Motion carried. Absent Trustee Simon.

20. ADJOURNMENT

Having no further business before the Board, motion by Trustee Speare with 2nd by Trustee Ward to adjourn. Motion carried by voice vote.

Meeting Adjourned at 7:51 p.m.

Respectfully Submitted,

Shannon Warford, Deputy Clerk